



ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

SECTION I. BACKGROUND INFORMATION

| | | | |
|---|--|-----------------|----------------------------|
| A. | Permittee Name: Polk County | | |
| B. | Permit Name: Polk County Municipal Separate Storm Sewer System | | |
| C. | Permit Number: FLS000015-003 (Cycle 3) | | |
| D. | Annual Report Year: <input checked="" type="checkbox"/> Year 1 Year 2 Year 3 Year 4 Year 5 Other, specify Year: | | |
| E. | Reporting Time Period (month/year): September 12 / 2011 through September / 2012 | | |
| F. | Name of the Responsible Authority: James Freeman | | |
| | Title: County Manager | | |
| | Mailing Address: : Polk County BOCC – P.O. Box 9005 Drawer CA01 | | |
| | City: Bartow | Zip Code: 33830 | County: Polk |
| | Telephone Number: 863-534-6444 | | Fax Number: 863-534-7069 |
| | E-mail Address: Jimfreeman@polk-county.net | | |
| G. | Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Robert Kollinger | | |
| | Title: Water Resources Manager | | |
| | Department: : Parks and Natural Resources | | |
| | Mailing Address: 4177 Ben Durrance Rd | | |
| | City: Bartow | Zip Code: 33830 | County: Polk |
| | Telephone Number: : 863-534-7377 | | Fax Number: : 863-534-7368 |
| E-mail Address: robertkollinger@polk-county.net | | | |

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

| | |
|-----------|---|
| A. | Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? Yes No X Not Applicable) |
| B. | Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):0 (Does this number include non-major outfalls? Yes No X Not Applicable) |
| C. | Is the change in the total number of outfalls due to lands annexed or vacated? Yes No X Not Applicable |

SECTION III. MONITORING PROGRAM

| | |
|----|---|
| A. | <p>Provide a brief statement as to the status of monitoring plan implementation:</p> <p>The focus of our monitoring has been revised to tracking pollutant loadings from our MS4 system to meet the requirements of our MS4 permit. In order to maintain a baseline of water quality data we will be continuing our program of ambient monitoring of public access lakes and major stream segments throughout the County. The plan for addressing the TMDL monitoring requirements involves several steps including: a.) continued mapping the drainage basin boundaries of all County outfalls, b.) prioritizing the water bodies with an adopted TMDL, c.) ranking of the MS4 outfalls within the highest priority basins, and d.) sampling the outfalls on a priority basis to refine the pollutant load estimates in the TMDL watersheds. The current TMDL Prioritization Plan was approved by the FDEP and is summarized in the Lakes and Streams Management Plan included in Attachment 2. In addition to these efforts, we will monitor the efficiency of newly constructed stormwater treatment projects.</p> |
| B. | <p>Provide a brief discussion of the monitoring results to date:</p> <p>The information generated through quarterly water quality monitoring is transferred directly to STORET. An analysis of the trends in water quality was performed using 2011 and 2012 TSI analyses for 90 public access lakes monitored. Sample results for Chlorophyll, Total Phosphorus, Total Nitrogen were analyzed for trends and indicate that 75 lakes (83%) showed no status change and 7 lakes (8%) are declining while 8 lakes (9%) showed improvement in water quality over this period.</p> |
| C. | <p>Attach a monitoring data summary, as required by the permit. Attachment 2 -- Stormwater Management Plan</p> <p>See the attached Lake and Streams Management Plan for Yr. 11-12 for a summary of the County's surface water monitoring data collected for the lakes and streams in Polk County.</p> |

SECTION IV. FISCAL ANALYSIS

| | |
|----|---|
| A. | <p>Total expenditures for the NPDES stormwater management program for the current reporting year: \$14,617,598</p> <p><i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i></p> |
| B. | <p>Total budget for the NPDES stormwater management program for the subsequent reporting year \$19,993,018</p> |

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

| <u>Attached</u> | <u>N/A</u> | ***DEP Note: Please complete Checklists A & B at the end of the tailored form.*** |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | | Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below. |
| <input checked="" type="checkbox"/> | | A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C. |
| <input checked="" type="checkbox"/> | | Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C. |

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Jim Freeman

Title: County Manager

Signature: _____ Date: / /

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A. | B. | C. | D. | E. | F. |
|----------------------------------|--|--|------------------------|--------------------------------|----------|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| Part III.A.1 | Structural Controls and Stormwater Collection Systems Operation | | | | |
| | <p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.</p> <p><i>DEP Note: The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p> <p>Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). Provide the outfall inventory and map with the Year 1 Annual Report.</p> <p>Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.</p> <p>If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p> <p><i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E</i></p> | | | | |
| | <p>Conduct inspections and maintenance of stormwater structural controls, flood controls, and the stormwater collection and treatment system owned, operated and maintained by Polk County in accordance with the schedule (includes roadside stormwater structures such as catch basins and ditches.) Provide a summary of inspections and maintenance conducted during the permit year, in each Annual Report.</p> | <p>STORMWATER MANAGEMENT SYSTEM; Stormwater treatment ponds maintained by the Natural Resources Division are inspected on an annual basis by the Division. Minor maintenance is performed at the time of inspection to remove debris and to clear the discharge structure of obstructions. Routine maintenance includes mowing of pond banks and herbicide of nuisance vegetation performed by contractors. Additional maintenance such as perimeter fence repairs or major repairs to the facilities is scheduled based on the inspection results.</p> <p>The Land Development Division inspects the structural controls maintained by the Roadway Maintenance Section on the schedule for recertification. Problems that are discovered by contractors during routine maintenance (eg. mowing) are reported to the Roadway Maintenance Section so that additional maintenance can be performed as needed. All pipes, culverts, inlets, catch basins, ditches and swales are inspected at a minimum frequency of once every 2 permit cycles.</p> | | | |

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| | Type of Structure | Number of Activities Performed | | | | | Documentation / Record | Entity Performing the Activity | Comments |
| | | Total Number of Structures | Number of Inspections | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained | | | |
| | Dry retention systems | 119 | 17 54 | | 1 176 648 | | Water Resources Structural Control database Contractor invoices Roadway Annual Report dated 2/08/2013 | Land Development Division Water Resources Regional Drainage Roadway Maintenance | Recertification inspections. Annual inspections. 22 ponds mowed 8 times per year. 81 ponds- mowing maintenance performed 8 times per year. |
| | Dry detention systems | 38 | 46 | | 56 5 | | Contractor invoices Water Resources Structural Control database | Roadway Maintenance Water Resources | Maintenance is performed 8 times a year for each pond by contract services. Annual inspections. Minor maintenance performed as necessary. |

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|--|---|-----------------------|----------------------|--------------------------------------|-----------------------|------------------------------|---|-----------------------------|---|
| | Total Number of Structures | Number of Inspections | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained | | | | |
| | Exfiltration trench/ French drains (each) | 3 | 0 | | 0 | | Roadway Annual Report dated 2/08/2013 | Roadway Maintenance section | Frequency is once every 3 years with no problems. Not inspected this permit year. |
| | Wet detention systems | 138 | 22 | | 8 | | Roadway Annual Report dated 2/08/2013 | Land Development | Land Development inspections for recertification purposes |
| | | | 49 | | 1,016 | | Water Resources Structural Control database | Water Resources section | 102,583 lbs sediment removed , 5 tires, 23 bags of trash, 9 cubic yards of vegetation by WR |
| | | | | | 88 | | Contractor invoices | Roadway Maintenance | 127 ponds maintained 8 times a year |
| | | | <u>71</u> | | <u>1,112</u> | | Contractor invoices | Regional Drainage | 11 ponds maintained 8 times per year |

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|--|---|----------------------------|-----------------------|--------------------------------------|----------------------------------|------------------------------|---|--|---|
| | | Total Number of Structures | Number of Inspections | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained | | | |
| | Pollution control boxes | 1 | 12 | | 12 | | Water Resources Structural Control database | Water Resources | Monthly maintenance at the Edgewater Catch basket. 85.29 pounds of sediment removed. |
| | Baffle Boxes | 2 | 3 4 <hr/> 7 | | 1 | | Water Resources Structural Control database Regional Drainage inspection files | Water Resources Regional Drainage | Water Resources performed 3 inspections. 1 bucket of trash removed. 4 inspections conducted - No maintenance was required. |
| | Detention with Filtration | 3 | 3 | | 2 | | Water Resources Structural Control database | Water Resources | Kathleen Rd, Daughtery Rd. and the Lake Thomas boat ramp |
| | Underdrain filter system | 1 | 2 | | 0 | | Water Resources Structural Control database | Water Resources | Crystal court |

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|--|---|-----------------------|----------------------|--------------------------------------|-----------------------|------------------------------|---|-------------------|---|
| | Total Number of Structures | Number of Inspections | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained | | | | |
| | | | | | | | | | |
| | Alum injection systems | 1 | 52 | | 52 | | Alum injection maintenance / inspection log | Water Resources | Maintenance is performed on a weekly basis. No major repairs were needed. |
| | Grass treatment swales (each) | 3 | 3 | | 16 | | Water Resources Structural Control database | Water Resources | 0.46 miles. Inspected by Water Resources maintained by roadway mowing 8 times per year(Galloway Rd and County line Rd) Timber Ridge swale mowed by resident |
| | Stormwater pump stations | 6 | 72 | | 72 | | Contractor invoices | Regional Drainage | 8 inspections per year |
| | Emergency generators added | 4 | | | | | As builts & permits | | Emergency generators are now provided to all six pump stations. |
| | Major stormwater outfalls | 90 | 89 | | 0 | | Outfall inventory data spreadsheet | Water Resources | Brush and debris is removed from outfalls during inspection, if needed. |
| | Minor Stormwater outfalls | 310 | 149 | | 0 | | Outfall inventory data spreadsheet | Water Resources | Brush and debris is removed from outfalls during inspection, if needed. |

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|--|--|---|-------------------------|--|--------------------------|--|---|--|
| | Total Number of Structures | Number of Inspections | Percentage Inspected | Number of Maintenance Activities | Percentage Maintained | | | |
| | <p>Weirs or other control structures Transportation Engineering</p> <p>Regional Drainage</p> <hr/> <p>417</p> | <p>415</p> <p>2</p> <hr/> <p>185</p> | <p>179</p> <p>6</p> | <p>As needed</p> <p>4</p> | <p></p> | <p>Pond Certification Database Engineering Section</p> <p>Regional Drainage inspection files</p> | <p>Transportation Engineering Division</p> <p>Regional Drainage Section</p> | <p>392 Ditch blocks 23 Weir structure</p> <p>Maintenance is performed for functionality on an as needed basis</p> <p>Two channel overflow weirs with minor maintenance on four occasions</p> |
| | <p>Off road MS4 pipes/ culverts (miles)</p> | <p>2.8</p> | <p>12</p> | <p>100%</p> | <p>0</p> | <p>0%</p> | <p>Regional Drainage inspection files</p> | <p>Regional Drainage</p> <p>All 2.8 miles of pipe segments are inspected 12 times per year</p> |
| | <p>Off road inlets / catch basins / grates (each)</p> | <p>16</p> | <p>192</p> | <p>100%</p> | <p>0</p> | <p>0%</p> | <p>Regional Drainage inspection files</p> | <p>Regional Drainage</p> <p>16 structures inspected 12 times per year</p> |
| | <p>Inlets / catch basins / grates</p> | <p>12,308</p> | <p>1,434</p> | <p>11.7%</p> | <p>1,165</p> | <p>9.5%</p> | <p>Roadway Annual Report dated 2/08/2013</p> | <p>Roadway Maintenance</p> <p>269 inlets did not require any maintenance.</p> |
| | <p>MS4 pipes / culverts (each)</p> | <p>50,947</p> | <p>3,325</p> | <p>6.5%</p> | <p></p> | <p></p> | <p>Roadway Annual Report dated 2/8/2013</p> | <p>Land Development and Roadway</p> <p>Asset Management identified 50,947 pipe <u>segments</u>.</p> |

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|---|--|--------|--------|-------|--------------------------------|--|---|--|---|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | | | | Number of Activities Performed | | Documentation / Record | Entity Performing the Activity | Comments |
| | MS4 pipes / culverts Cleaned (feet) | | | | 54,464 | Unknown | Work Orders | Roadway Maintenance Section | Total length of MS4 pipe is unknown thus the percent of ft. of pipe cleaned is unknown. The 238 count for repair /replace is from work order with repair or replacement of pipes/ culverts being performed as identified by inspection. |
| | MS4 pipes / culverts repaired / replaced, (each) | | | | 238 | 0.5% | | | |
| | Inlets / catch basins / grates | 12,308 | 1,434 | 11.7% | 1,165 | 9.5% | Roadway Annual Report dated 2/08/2013 | Roadway Maintenance | 269 of inspected inlets did not require any maintenance |
| | Ditches / conveyance swales (each) | 3 | 3 | 100% | 0 | 0% | Water Resources Structural Control database | Water Resources | Total of 600 feet in 3 ditches were inspected by Water Resources. Falling Leaf is concrete - no maintenance was required. |
| | Ditches / Swales mowed (acres) | 27,957 | 10,789 | 38.6% | 10,789 | 38.6% | Roadway Annual Report dated 2/8/2013 | Roadway Maintenance section | Inspections for proper function conducted during maintenance and mowing activities. (70 miles mowed 6 times per year) |
| Ditches / Swales chemically mowed (acres) | 7,414 | 1,137 | 15.3% | 1,137 | 15.3% | | | | |
| Off road Ditch Contracted Mowing of Segments (each) | 45 | 45 | 100% | 288 | 100% | Regional Drainage Database Records | Regional Drainage Section | All segments were inspected at least once following mowing | |
| Contractor Invoices On file at Regional Drainage | | | | | | All segments are mowed 6-8 times per year. | | | |

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| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | | | | Number of Activities Performed | | Documentation / Record | Entity Performing the Activity | Comments |
| | Off road Ditch ATE Mowing and Excavation of Segments (each) | 213 | 70 | 33% | 175 | 82% | Drainage Operations Inspection and Mowing Database | Drainage Operations Section | A total of 407 acres of off-road drainage area was maintained through mowing and excavation. |
| | ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met | | | | | | Inspections Frequencies | Roadway Maintenance | Attachment 1 |
| | Year 1 ONLY: Attach a map of all known major outfalls | | | | | | Outfall map and spreadsheet | Water Resources | Attachment 5 |
| Part III.A.2 | Areas of New Development and Significant Redevelopment | | | | | | | | |
| | <p>Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i></p> | | | | | | | | |
| | <p>During Year 2, Conduct a review of your current land development regulations to determine where changes can be made to reduce the stormwater impact of new development and redevelopment. In particular, focus on changes to the code that will promote: reductions in impervious surfaces, the use of swales, the incorporation of low impact development principles, stormwater reuse, and adherence to the principles of the Florida yards and Neighborhoods program in new landscaping. In the Year 4 Annual Report, provide a summary of recommended changes to the code, if any, with a schedule for implementation.</p> | | | | | | <p>The Land Development Division reviews all development applications. Approval is granted if Development and Review Committee, (DRC), and Land Development codes are met. The Natural Resources division has staff on the DRC that review and comment on proposed projects. Stormwater is addressed at the reviews.</p> | | |
| | Number of significant redevelopment projects reviewed Permitted | | | | 113 92 | | E.Plan, N.P.D.E.S. Database/Hansen | Land Development division / Planning | 108 commercial sites and 5 residential subdivisions |
| | <p>Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs. <i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E</i></p> | | | | | | | | |
| | Year 2 ONLY: Attach the summary report of the review activity | | | | | | N/A | | |
| | Year 4 ONLY: Attach the follow-up report on plan implementation | | | | | | N/A | | |

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| Part III.A.3 | Roadways | | | | |
| | <p>Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis.</p> <p>Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i></p> | | | | |
| | Continue to implement the litter control programs for highways and streets within the MS4 area, including Adopt-A-Road (and similar programs), and other local volunteer efforts to remove roadway litter. Properly dispose of collected material. Maintain a log of activities. | Roadway litter removal is conducted by weekend volunteers that are managed by the Polk County Sheriff's Office. The Adopt a Road program managed by the Keep Polk County Beautiful organization augments the Sheriff's program. All the debris collected is staged along the County Right-of Way for disposal at the landfill by roadway Maintenance Division crews. Roadway collects right-of-way trash prior to mowing. Waste Resource Management collects litter along the 2 main roadway segments (approx. 3 miles) leading to the landfill due to litter blown from insufficiently covered vehicles heading to the landfill. Keep Polk County Beautiful also conducts waterway cleanup and illegal dumping site cleanup events. | | | |
| | <p>PERMITTEE Litter Control Program: Frequency of litter collection Inmate Work Program</p> <p style="text-align: center;">County Right of way cleaning</p> <p style="text-align: center;">Special Waste Resource Cleanup Event SR 540 adjacent to NCLF Entrance</p> | <p>52 / year</p> <p>6 / year</p> <p>52</p> | <p>Inmate Work Program reports spreadsheet</p> <p>Roadway Annual Report 2/8/2013</p> <p>Kimberly Byer WRM</p> | <p>Department of Detention Polk County Sheriff's Office Roadway Maintenance</p> <p>Waste Resource management</p> | <p>All roadway right of way is cleaned prior to mowing.</p> <p>Special collection by WRM along the 2 main roads leading to the landfill (3miles).</p> |
| | <p>PERMITTEE Litter Control Program: Estimated amount of area maintained Inmate Work Program (miles)</p> <p style="text-align: center;">County Right of Way (miles)</p> <p style="text-align: center;">SR 540 adjacent to NCLF Entrance (miles)</p> | <p>2,870</p> <p>10,714</p> <p>3</p> | <p>Inmate Work Program reports spreadsheet</p> <p>Roadway Annual Report 2/8/2013</p> <p>Kimberly Byer WRM</p> | <p>Department of Detention Polk County Sheriff's Office</p> <p>Roadway Maintenance</p> <p>Waste Resource management</p> | <p>5,955 Roadway Work Orders for picking up litter</p> |

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| | PERMITTEE Litter Control Program: Estimated amount of litter collected Inmate Work Program, (Bags) Tires (each) County right of Way, (Bags) Special Waste Resource Cleanup Event (tons) | 23,448 2,729 29,318 147.13 | Inmate Work Program reports spreadsheet Roadway Annual Report 2/8/2013 Kimberly Byer WRM | Department of Detention Polk County Sheriff's Office Roadway Maintenance Waste Resource Management | 293,636 man hours savings to Polk County of \$1,627,558. |
| If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected. | | | | | |
| <i>DEP Note: The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i> | | | | | |
| | Adopt-A-Road Program: Number of Events | 137 | KPCB Database | Keep Polk County Beautiful | 66 different groups participating |
| | Adopt-A-Road Program: Total adopted miles cleaned | 113 | KPCB Database | Keep Polk County Beautiful | 4,003 volunteer hours |
| | Adopt-A-Road Program: Number of Participants | 1,323 | KPCB Database | Keep Polk County Beautiful | \$28,384 value @ \$7.25 per hour |
| | Adopt-A-Road Program: Estimated amount of litter collected (Bags) Recyclables Collected (Bags) Tires (each) Additional Litter: (# furniture \ # appliances) | 1,239 24 53 11 / 5 | KPCB Database | Keep Polk County Beautiful | |
| | Keep Polk County Beautiful Community Clean-up Events | 43 | KPCB Database | Keep Polk County Beautiful | |
| | Keep Polk County Beautiful Community Clean-up Event participants | 1,750 | KPCB Database | Keep Polk County Beautiful | 6,438.5 hours. At \$7.25 / hour=\$46,679.14 |
| | Community Events: Estimated amount of litter collected (bags) (tons) Recyclables (bags) Tires (each) Furniture / appliances (each) | 2,048 16.2 43 6,504 48 | KPCB Database | Keep Polk County Beautiful | 2 events collected 16.2 tons |

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|--|---|--|---|--------------------------------------|---|
| | Keep Polk County Beautiful Waterway Clean-up Events | 5 | KPCB Database | Keep Polk County Beautiful | |
| | Keep Polk County Beautiful Waterway Clean-up Participants | 368 | KPCB Database | Keep Polk County Beautiful | |
| | Keep Polk County Beautiful Waterway Clean-up litter collected (bags) Tires (each) | 200 8 | KPCB Database | Keep Polk County Beautiful | 2,274 volunteer hours at a cost of \$16,486.50 |
| | Keep Polk County Beautiful Illegal Dumpsites Cleaned | 3 | KPCB Database | Keep Polk County Beautiful | 48 volunteer hours @ \$7.25= \$348.01 |
| | Keep Polk County Beautiful Illegal Dumpsites participants | 13 | KPCB Database | Keep Polk County Beautiful | |
| | Keep Polk County Beautiful Illegal Dumpsites litter collected (rolloffs) Tires (each) | 3 542 | KPCB Database | Keep Polk County Beautiful | |
| | Lake Hancock (Buzzard Beach) Events Area (acres) Trash removal (bags) (Tires) Dumped debris(pounds) Miscellaneous debris (each) | 51 1 58 24 740 See comments | Buzzard Beach – Lake Hancock Trash Removal Report | Water Resources | Included in the misc. debris was 1 large TV, 1-50 lb. bucket of pool chlorine tabs, 1 mattress and box spring, ½ truck of stripped wire insulation. 1 pickup truck load of cardboard and 50- 6 volt dry cell batteries. |

Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.

DEP Note: Please provide an explanation in Column F for any “0” reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.

DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A. Permit Citation/ SWMP Element | B. Permit Requirement/Quantifiable SWMP Activity | C. Number of Activities Performed | D. Documentation / Record | E. Entity Performing the Activity | F. Comments |
|---|--|--------------------------------------|--|--------------------------------------|--|
| | Frequency of street sweeping | 0 | Street Sweeping | Water Resources | A street sweeping program is planned for implementation during Year 2 of the permit. See Attachment 6 for further explanation. |
| | Total miles swept (per year) | 0 | | | |
| | Estimated quantity of sweeping material collected (cubic yards) | 0 | | | |
| | Total nitrogen loadings removed (pounds) | 0 | | | |
| | Total phosphorus loadings removed (pounds) | 0 | | | |
| | Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned | | | | |
| <p>Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities.</p> <p>Report the number of applicable facilities and the number of inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary.</i></p> <p><i>If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> <p>The County's road repair facilities are scheduled for inspection annually. Facility operators are informed of items that need to be addressed to reduce the potential for pollutant discharges during rain events. The municipal road repair facilities are effectively implementing Best Management Practices.</p> | | | | | |
| | | Number of Inspections | | | |
| | Mulberry Maintenance Unit #1 | 1 | Water Resources Industrial Inspection Database | Water Resources | All roadway maintenance sites inspected yearly. |
| | Ft. Meade Maintenance Unit #2 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Auburndale Maintenance Unit #3 | 1 | Water Resources Industrial Inspection Database | Water Resources | |

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|--|---|--------------------------------------|--|--------------------------------------|---|
| | Dundee Maintenance Unit #4 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Lakeland Maintenance Unit #5 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Frostproof Maintenance Unit #6 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Polk County Fleet Maintenance - Bartow | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| Part III.A.4 | Flood Control Projects | | | | |
| | <p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p> <p><i>DEP Note: A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment for areas currently without treatment.</i></p> <p><i>DEP Note: The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.</i></p> <p><i>DEP Note: If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E.</i></p> | | | | |
| | <p>The Parks and Natural Resources Division maintains a priority list of capital projects funded on the five year Community Investment Program (CIP) list for budget purposes. FY 11-12 list contains 4 sites, two predominantly flood control with some water quality improvement benefits, and two stormwater retrofit projects with minimal flood control improvement. The Parks and Natural Resources Division addresses both flood control and water quality elements in each project type. There are an additional 48 projects on the Unfunded CIP list.</p> | | | | |
| | Flood control projects completed during the reporting period | 3 | As- Builts on file | Regional Drainage Section | Woodland Ave. Summer Oaks Deerfield/Tula Ln |
| | Flood control projects completed during the reporting period that did not include stormwater treatment | 0 | As- Builts on file | Regional Drainage Section | |
| | ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not | | N/A | N/A | All flood control projects address water quality. |
| | Flood control projects planned | 2 | Community Investment Project (CIP) List | Regional Drainage Section | Twin Oaks MHP Lake Parker OF |

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|--|--|--------------------------------------|---|--------------------------------------|---------------------------|
| | Stormwater retrofit projects planned | 2 | Community Investment Project (CIP) List | Water Resources Section | Itchepackesassa Lake Gwyn |
| | Stormwater retrofit projects under construction during the reporting period | 1 | Design Plans and Permits | Regional Drainage Section | Elizabeth Place |
| | Stormwater retrofit projects completed during the reporting period | 1 | Construction Plans and Permits | Water Resources | Garden Grove |
| Part III.A.5 | Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit | | | | |
| | <p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Municipal waste transfer stations; • Municipal waste fleet maintenance facilities; and • Any other municipal waste treatment, waste storage, and waste disposal facilities. <p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary.</i></p> <p><i>If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> <p>Polk County' North Central landfill has NPDES stormwater permit coverage and is inspected weekly by the County's Waste Resources Management staff. Municipal waste transfer stations are located at the Roadway maintenance units and are inspected annually by the Stormwater Quality staff of the Water Resources Section. The County's Municipal Fleet Maintenance facility maintains municipal waste vehicles and is also inspected annually. Inspections assess the potential for pollutant discharge during storm events. Sludge application sites are permitted by FDEP and inspected upon receipt of complaints.</p> <p>No storm event monitoring has been implemented as visual inspection results indicate no off-site discharges from any of the sites, or other potential concerns that were not previously corrected by the responsible entity.</p> | | | | |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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|--|--|--------------------------------------|---|---|---|
| | | Number of Inspections | | | |
| | Polk County Fleet Maintenance Bartow | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Mulberry Maintenance Unit #1 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Ft. Meade Maintenance Unit #2 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Auburndale Maintenance Unit #3 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Dundee Maintenance Unit #4 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Lakeland Maintenance Unit #5 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| | Frostproof Maintenance Unit #6 | 1 | Water Resources Industrial Inspection Database | Water Resources | |
| Part III.A.6 | Pesticides, Herbicides, and Fertilizer Application | | | | |
| | <p>Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.</p> <p><i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i></p> | | | | |
| | <p>PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides</p> <p style="text-align: right;">Invasive plant management</p> <p style="text-align: right;">Mosquito Control</p> <p style="text-align: right;">Parks</p> | <p>6</p> <p>18</p> <p>26</p> | <p>S:\NR-Common \Aquatics \Aquatic spray licenses</p> <p>Mosquito Control file</p> <p>Parks Applicators Licenses list</p> | <p>Polk County Extension Office – UF Institute of Food and Agricultural Sciences (IFAS)</p> | <p>IFAS provided 50 training sessions for 659 people. 387 for CEU's while 346 exams were given, 88 passing the public applicators and 150 passing</p> |

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|---|--|--------------------------------------|---|--------------------------------------|--|
| | Roadway | 4 | Roadway Personnel files. | | the commercial applicators exam |
| | CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides | 7 | Email list provided by contractor | IFAS | DGC Environmental services |
| | CONTRACTORS: FDACS certified / licensed applicators of fertilizer | 1 | Email list provided by contractor | IFAS | DGC Environmental services |
| | PERSONNEL: Green Industry BMP Program training completed | 3 | WR BMP certificates | | 3 training classes offered by IFAS with 41 participants. |
| | Parks | 8 | Parks License File | IFAS | |
| | Roadway | 4 | Roadway Personnel file | | |
| | CONTRACTORS: Green Industry BMP Program training completed | 2 | Email list provided by contractor | IFAS | DGC Environmental services |
| | FDACS certified / licensed applicators of pesticide and herbicides County wide total | 1,043 | G:MB:2013 Stormwater report. Mary Beth Henry | IFAS | Total of both Public and Private applicators in the county |
| | FDACS certified / licensed applicators of fertilizer County wide totals Certified Licensed | 221 36 | http://fyn.ifas.ufl.edu/professionals/certificationlists/certcountbyname.shtml#Polk | IFAS | Total of both Public and Private applicators in the county |
| <p>Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then <u>all local governments within the watershed of a nutrient-impaired water body</u> shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.</p> <p><i>DEP Note: If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item.</i></p> <p><i>DEP Note: Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.</i></p> | | | | | |

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| A. Permit Citation/ SWMP Element | B. Permit Requirement/Quantifiable SWMP Activity | C. Number of Activities Performed | D. Documentation / Record | E. Entity Performing the Activity | F. Comments |
|--|--|--------------------------------------|---|--------------------------------------|--|
| | <p>Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance</p> | | <p>Polk County Fertilizer Management Ordinance Adopted March 19, 2013.</p> | <p>Water Resources</p> | <p>A copy of the recently adopted ordinance is provided in Attachment 7.</p> |
| <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable)</p> <p>Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: Polk County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Polk County). The co-permittees are to report just the public education and outreach activities that they performed.</i></p> <p><i>DEP Note: Indicate under Column E "Entity Performing the Activity" if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line:</i></p> <p style="text-align: center;">FYN PROGRAM FUNDING: Permittee Provides Funding? X Yes Amount of Funding = \$5,000</p> | | | | | |
| <p>Education on the proper use of pesticides, herbicides, and fertilizer is provided primarily through the County's Extension Office. The Extension Office provides training and certification to the public coordinated through the University of Florida's Institute of Food and Agricultural Sciences Department (IFAS). The office provides training to the landscape, citrus, and horticultural industries, coordinates the Florida Lake Watch volunteer monitoring program for lakes, and implements the Florida Yards and Neighborhood (FY&N) programs locally. Special events such as the Polk County Water School, Agri-fest, and Landscape trade shows provide additional outreach opportunities.</p> | | | | | |
| <p>Estimated percentage of the population reached by the activities in total</p> | | <p>33%</p> | <p>This is an estimate of the percent of the total county population from the U.S. Census (609,000) that is expected to be reached by the combination of programs listed below.</p> | | |

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|--|---|--------------------------------------|---|--------------------------------------|--|
| | FYN: Brochure/Flyers/Fact sheets distributed | 1,225 | Anne Yasalonis, H: NPDES Reports | FY&N | 4% U.S. Census for Polk County |
| | FYN: Neighborhood presentations: Number conducted | 2 | Anne Yasalonis, H: NPDES Reports | FY&N | |
| | Neighborhood presentations: Number of participants | 35 | Anne Yasalonis, H: NPDES Reports | FY&N | |
| | Public displays (e.g., kiosks, storyboards, posters, etc.) | 1 | Anne Yasalonis, H: NPDES Reports | FY&N | 1 kiosk at Extension Service |
| | FYN: School presentations: Number conducted | 6 | Anne Yasalonis, H: NPDES Reports | FY&N | |
| | FYN: School presentations: Number of participants | 5,192 | Anne Yasalonis, H: NPDES Reports | FY&N | 19% of the number of registered school children in the county. |
| | FYN: Seminars/Workshops: Number conducted | 12 | Anne Yasalonis, H: NPDES Reports | FY&N | |
| | FYN: Seminars/Workshops: Number of participants | 292 | Anne Yasalonis, H: NPDES Reports | FY&N | |
| | FYN: Special events: Number conducted | 9 | Anne Yasalonis, H: NPDES Reports | FY&N | |
| | FYN: Special events: Number of participants | 660 | Anne Yasalonis, H: NPDES Reports | FY&N | 2.4% of the U.S. Census for Polk County |
| | Web Site: Number of hits / visitors to the stormwater-related pages | 198,917 | Anne Yasalonis, H: NPDES Reports | FY&N | 33% of all web hits from Polk County |
| | Brochures/Flyers/Fact sheets distributed | 6,022 | Mary Beth Henry G:MB:2013 Stormwater Report | IFAS | 6 different brochures pertaining to various uses, types, and |

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|--|--|--|---|--------------------------------------|--|
| | | | | | procedures for fertilizer, herbicides, and pesticide applications |
| | <p align="center">Newsletters: Number of newsletters distributed Pertaining to pesticides or stormwater</p> | <p align="center">13,864 (Total) 6,723</p> | <p align="center">Pesticide Training Program G:MB: 2013 Stormwater Report</p> | <p align="center">IFAS</p> | <p>Pesticide Announcements go to 767 people. According to FDACS records there are 1,403 licensed applicators in Polk County. If the target audience were defined to include those that should be licensed, or are interested in becoming licensed, an estimated number would be 2,500 people. $767 / 2500 = 31\%$ population reached.</p> |
| | <p align="center">Newsletters: Pertaining to Fertilizer and Pesticide use on Citrus</p> | <p align="center">4,500</p> | <p align="center">Polk County Extension Service Citrus Program Chris Oswalt</p> | <p align="center">IFAS</p> | <p>Total farm number in Polk County estimated at 1,493. This equals 15% of the total number of farms in Polk County reached.</p> |

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| A. | B. | C. | D. | E. | F. |
|----------------------------------|---|--|--|--|---|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | <p>Newsletters: Pertaining to Fertilizer and Pesticide use with Livestock</p> | 2,641 | B_Carlisle_2012RO A_2013POW | IFAS | Target population is 4,094 county livestock owners. 65% population reached. |
| | <p>Seminars/Workshops: Number conducted for pesticide use</p> | 80 | Mary Beth Henry G:MB:2013 Stormwater Report | IFAS | Water School -7, Natural Res. - 3, Citrus - 5, livestock - 4, Pesticide applicator program - 61 |
| | <p>Seminars/Workshops: Number of participants</p> | 1,815 | Mary Beth Henry G:MB:2013 Stormwater Report | IFAS | Pesticide-579, citrus-742, Natural Res.-331 Livestock-163 |
| | <p>Radio or television Public Service Announcements (PSAs)</p> <p style="padding-left: 40px;">Fertilizer Helps PSA – City of Lakeland</p> <p style="padding-left: 40px;">Florida Landscape Waterfront PSA</p> <p style="padding-left: 40px;">Florida Landscape Stormwater PSA</p> | <p style="text-align: center;">9</p> <p style="text-align: center;">6</p> <p style="text-align: center;">7</p> | <p style="text-align: center;">PGTV Playback Server</p> | <p style="text-align: center;">Polk County Communications Division</p> | <p>PGTV channel reaches 50% of the county population through the cable television network</p> |
| | <p>Web Site: Number of hits / visitors to the stormwater / pesticide related pages</p> <p style="padding-left: 40px;">Visitors</p> <p style="padding-left: 40px;">Requested pages</p> | <p style="text-align: center;">56,433</p> <p style="text-align: center;">134,005</p> | <p>Urchin Livestats. Record maintained by Pesticide Training Program Mary Beth Henry G:MB:2013 Stormwater Report</p> | <p style="text-align: center;">IFAS</p> | <p>Website is accessed statewide. Number represents some visitors from outside of Polk County</p> |

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| A. | B. | C. | D. | E. | F. |
|----------------------------------|--|--------------------------------|---|--------------------------------|---|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| Part III.A.7.a | Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures | | | | |
| | <p>Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed. <i>DEP Note: If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</i></p> <p>ATTACH a report on any amendments to the applicable legal authority</p> <p>No new ordinances were implemented during the reporting year.</p> | | | | |
| Part III.A.7.c | Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal | | | | |
| | <p>During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circuses) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports.</i></p> <p>DEP Note: Polk County is to report the ONLY the proactive inspections it performed in the unincorporated areas of Polk County – any proactive inspections it performed in the co-permittees' jurisdictions are to be reported by the co-permittees. Each co-permittee is to report the Polk County proactive inspections in their jurisdiction separately from the proactive inspections that the co-permittee performed itself</p> <p>DEP Note: Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</p> | | | | |
| | Continued implementation of County Ordinance No. 93-06 to control illicit discharges into the MS4 and to require compliance with stormwater BMPs in permits, contracts, and orders | | Pro-active inspections are conducted by the Waste Resource Management Division through the Small Quantity Generators (SQG) program. The Parks and Natural Resources Division conducts proactive industrial inspections according to a facility SIC code and inspections of the industrial facilities referred to the Division by the SQG inspections with unresolved stormwater issues. | | |
| | Proactive inspections performed by Polk County on behalf of a co-permittee for suspected illicit discharges / connections / dumping | 331 | Polk County SQG Inspections Spreadsheet | Waste Resource Management | Reported by the Co-Permittees (Auburndale, Davenport, Fort Meade, Lakeland & Winter Haven). |

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|---|---|--|--|---|---|
| | <p>Proactive inspections performed by Polk County for suspected illicit discharges / connections / dumping Small Quantity Generator (SQG) program</p> <p style="text-align: right;">Industrial Inspection Program</p> | <p style="text-align: center;">129</p> <p style="text-align: center;">33</p> | <p>Polk County SQG Inspections Spreadsheet</p> <p>Industrial Inspection database</p> | <p>Waste Resource Management</p> <p>Water Resources</p> | <p>All 162 Proactive Inspections were conducted within Unincorporated Polk County.</p> |
| | Illicit discharge /connections/dumping found during proactive inspections | <p style="text-align: center;">0</p> <p style="text-align: center;">0</p> | <p>Polk County SQG Inspections Spreadsheet</p> <p>Industrial Inspection database</p> | <p>Waste Resource Management</p> <p>Water Resources</p> | <p>Illicit discharges found are referred to Water Resources, or the FDEP for investigation.</p> |
| | Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges/connections/dumping found during a proactive inspections | 0 | Polk County SQG Inspections Spreadsheet | Waste Resource Management | All SQG issues were handled without formal enforcement. |
| | Fines issued for illicit discharge/connections/dumping found during proactive inspections | 0 | Polk County SQG Inspections Spreadsheet | Waste Resource Management | |
| | Year 1 ONLY: Attach the written proactive inspection program plan | | Proactive Plan to Identify and Eliminate Illicit Discharges | Water Resources | See Attachment No. 8. |
| <p>Annually review (and revise, as needed) and implement the permittee’s written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity.</p> <p>Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p>If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p>DEP Note: Polk County is to report the ONLY the reactive inspections it performed in the unincorporated areas of Polk County – any reactive inspections it performed in the co-permittees’ jurisdictions are to be reported by the co-permittees. Each co-permittee is to report the Polk County reactive inspections in their jurisdiction separately from the reactive inspections that the co-permittee performed itself.</p> <p><i>DEP Note: If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the “NOVs / warning letters / citations issued” reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> | | | | | |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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|--|---|--|---|---|---|
| | <p>All calls to the Illicit Discharge Hotline at Polk County Natural Resources, website referrals, or referrals from other agencies or departments, are investigated by the Stormwater Quality Section staff of Water Resources. Response is initiated with telephone contact to the reporting entity with a field visit being conducted within 72 hours. Initial enforcement is to notify the responsible party and request corrective action be initiated. Formal enforcement is implemented when the violation persists through the issuance of a Notice of Violation stating the potential for fines based on the County 93-06 ordinance if corrective action is not performed within a specified timeframe. Suspected discharges from connections that are visually confirmed, but not actually discharging at the time of the investigation, are required to be removed to eliminate a future illicit discharge from occurring.</p> | | | | |
| | <p>Reports received by Polk County of suspected illicit connections / discharges / dumping received</p> <p style="text-align: right;">Total</p> | <p style="text-align: center;">79</p> <hr style="width: 20%; margin: 0 auto;"/> <p style="text-align: center;">88</p> | <p>Polk County NPDES Illicit Discharge Investigation Log</p> <p>Waste Resource Management Complaint Log</p> | <p>Water Resources</p> <p>Waste Resource Management</p> | <p>79 investigations conducted by Water Resources with remaining 9 being addressed by the Waste Resource Mgmt.</p> |
| | <p>Reports received by the permittee of suspected illicit discharges /connections /dumping Received by Polk County from Co-Permittees Investigated by Polk County for the Co-Permittee</p> | <p style="text-align: center;">5 5</p> | <p>Polk County NPDES Illicit Discharge Investigation Log</p> | <p>Water Resources</p> | <p>5 investigations reported separately by the municipalities.</p> |
| | <p>Reactive investigations of reports of suspected illicit discharges/ connections / dumping</p> <p style="text-align: right;">Total</p> | <p style="text-align: center;">79</p> <hr style="width: 20%; margin: 0 auto;"/> <p style="text-align: center;">88</p> | <p>Polk County NPDES Illicit Discharge Investigation Log</p> <p>Waste Resource Management Complaint Log</p> | <p>Water Resources</p> <p>Waste Resource Management</p> | <p>All complaints are addressed with a field inspection to investigate the potential illicit discharge.</p> |
| | <p>Illicit discharges/connections/dumping found during a reactive investigations</p> | <p style="text-align: center;">15</p> <hr style="width: 20%; margin: 0 auto;"/> <p style="text-align: center;">17</p> | <p>Polk County NPDES Illicit Discharge Investigation Log</p> <p>Valid Complaints in WRM Log</p> | <p>Water Resources</p> <p>Waste Resource Management</p> | <p>Compliance by immediate corrective action.</p> <p>2 required written (NOV) action before corrective compliance was achieved.</p> |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | <p>Corrective action taken to eliminate Illicit discharges / connections / dumping found during a reactive investigation not requiring written citations or Notices of Violation (NOV).</p> | 17 | Polk County NPDES Illicit Discharge Investigation Log | Water Resources | <p>17 Illicit discharges found with reactive inspections were eliminated. 15 additional pipes found connected to the MS4 that were not discharging at the time of the investigation, (No violation).</p> <p>Corrective action taken by removal of these pipes to eliminate any possible future illicit discharge.</p> |
| | <p>Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation</p> | 2 | Polk County NPDES Illicit Discharge Investigation Log | Water Resources | <p>1 NOV issued from Water Resources 1 Citation from Polk County Sheriff Special Operations Unit</p> |
| | <p>Fines issued for illicit discharges / connections / dumping found during a reactive investigation</p> | 0 | Polk County NPDES Illicit Discharge Investigation Log | Water Resources | Code Enforcement process |
| <p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) <u>and contractors</u> to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p> | | | | | |

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|--|---|------------------|--------------------------------------|--|--------------------------------------|--|
| <p><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p> | | | | | | |
| <p>County staff participate in public environmental education events, and classroom presentations on lakes and stormwater, distributing illicit discharge identification pamphlets and the Stormwater Factsheet. Illicit discharge training is provided to County and Co-permittee municipal staff. Illicit Discharge presentations are made as part of the County's outreach program to Civic organizations and at other public events. Illicit discharge identification is addressed at all County sponsored pre-construction conferences. Illicit discharge advertising was provided through a PSA on Polk Government Television. Polk County has cooperatively funded PSA's in conjunction with the City of Lakeland on illicit discharges and stormwater BMP's.</p> | | | | | | |
| | | Initial Training | Refresher Training | | | |
| <p>Personnel trained In-house personnel Outside municipal personnel</p> <p style="text-align: right;">Total trained</p> | <p style="text-align: center;">29 84 4</p> <hr style="width: 50%; margin: auto;"/> <p style="text-align: center;">117</p> | <p>0</p> | | <p>Illicit Discharge Identification and Reporting Sign In sheets</p> | <p>Water Resources</p> | <p>Two classes were advertised to the public for citizen participation. Yearly classes for municipal employees are both new and refresher. Sign in sheets indicate training status for future reporting.</p> |
| <p>Contractors trained</p> | <p>N/A</p> | <p>25</p> | | <p>Preconstruction conference sign in sheets</p> | <p>Land Development Division</p> | <p>Illicit discharge information is presented at all pre-construction conferences for contractor refresher training.</p> |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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|---|---|--------------------------------|--------------------------------------|---------------------------------|---|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| Part III.A.7.d | Illicit Discharges and Improper Disposal — Spill Prevention and Response | | | | |
| <p>Annually review (and revise, as needed) and implement the permittee’s written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.</p> <p>If a permittee relies on the Polk County Fire Rescue or Fire Services Division to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County Fire Rescue/Fire Services Division shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, <u>or</u> report one combined number, to more accurately reflect its tracking of these spills.</i></p> | | | | | |
| <p>Spills are reported to the State’s Warning Point by the County’s Communication Center. Twenty one Hazardous Material Incident Reports were faxed to Natural Resources, all but four of which involved vehicular incidents in which fluids were lost to the road surface. All petroleum losses are identified as hazardous materials spills. Non-hazardous materials include coolants and materials that are non-flammable. The Fire Department is the first respondent to take remedial action to secure the road surface to maintain traction. Additional cleanup required is the responsibility of the vehicle owner and may be performed by a hazardous materials contractor.</p> | | | | | |
| <p>Hazardous and non-hazardous material spills responded to Hazardous Material Responses – State Warning Point Non-Hazardous Material Responses</p> | | <p>21 18</p> | <p>Fire Services RMS\lvcad 1</p> | <p>Fire Rescue Division</p> | <p>NFIRS Codes 411,413, & 422</p> |
| <p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) <u>and contractors</u> on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually.</p> <p>Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p> <p><i>DEP Note: If “0” is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p> | | | | | |
| <p>In addition to the training provided by Fire Services to their staff, spill prevention is addressed as a topic in conjunction with the Water Resources Illicit Discharge training classes offered to county field staff, municipal Co-Permittee staff, and the general public. Spill response measures are discussed with contractors at County initiated pre-construction conferences.</p> | | | | | |

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| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | | Initial Training | Refresher Training | | | |
| | Personnel trained | 52 | 93 | | Fire Rescue Division | Only volunteers require initial training. Career personnel trained before hiring. |
| | Contractors trained | N/A | 25 | | Land Development Division | Included as part of illicit discharge information presented at all pre-construction conferences for contractor refresher training. |

Part III.A.7.e Illicit Discharges and Improper Disposal — Public Reporting

During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4.

Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).

DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, please include in Column F an explanation for why no outreach was performed.

DEP Note: Polk County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Polk County). The co-permittees are to report just the public education and outreach activities that they performed.

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|--|---|--------------------------------------|--|--------------------------------------|--|
| | <p>Estimated percentage of the population reached by the activities in total</p> | <p>50%</p> | <p>e-mail from Jim Ging on file at Water Resources</p> | <p>PGTV</p> | <p>Availability of PGTV to 300,000 county residents via cable TV. 2011 U.S. Census is 609,000 residents in Polk County. PSA's shown 57,964 times before movies at the theaters. If there were only 15 people in each theater before the movies started that is an audience of 824,000 viewers which represents 137% of the county population. Therefore the 50% figure is a conservative estimate of the population reached.</p> |
| | <p>Brochures/Flyers/Fact sheets distributed Illicit Discharge Identification and Reporting brochure Nature Discovery Center "Pervious Pavement" Brochure Best Management Practices handout</p> | <p>117 925 25</p> | <p>Illicit discharge training sign in sheets Brochure / Handouts record Water Resources Education file</p> | <p>Water Resources</p> | <p>BMP handout to Bartow Airport and Industrial Park</p> |
| | <p>Utility Bill Inserts</p> | <p>2</p> | <p>Storm Drain Message Utilities invoices</p> | <p>Utilities</p> | <p>88,254 utility bills</p> <p>The utility bills include and informational statement: "Storm drains are for collecting rainfall from County roads. It is illegal to dump any material, including yard waste or debris into any stormwater drainage system or any lake or stream within Polk County. If you see illicit dumping please call the Stormwater Quality Section of the Parks and Natural Resources Division at (863) 534-7377 Thank you."</p> <p>This message was printed directly onto utility bill to all county utility residents for 2 months of the reporting year.</p> |
| | <p>Public displays (e.g., kiosks, storyboards, posters, etc.)</p> | <p>6</p> | | <p>Water Resources</p> | <p>Kiosks for water quality and stormwater impacts at the Lake Mariana</p> |

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| | | | | | Retrofit, Banana Lake Park, Nature Discovery Center (2 kiosks) Jan-Phyl Retrofit, Elizabeth Place. |
| | <p>Radio or television Public Service Announcements (PSAs Program Airings and PSA's by Polk County government television</p> <p>US EPA – Watershed PSA 17</p> <p>SWFWMD – Florida Friendly Yards PSA 1</p> <p>Florida Landscape- Waterfront PSA 6</p> <p>Florida Landscape – Stormwater Runoff PSA 7</p> <p>City of Lakeland – Carwash PSA 12</p> <p>City of Lakeland – Fertilizer Helps PSA 9</p> <p>City of Lakeland – Grass Clippings PSA 7</p> <p>City of Lakeland – Rubber Ducky Stormwater PSA 11</p> <p>Polk County Water School – Airing of the event 86</p> <p>30 second PSA's on fertilizer, yard waste, and illicit discharges shown at the Cobb Movie Theaters in Lakeland, and Winter Haven)</p> | 57,964 | PGTV Playback Server National Cinemedia Audit summary | Cablecast Communications Division City of Lakeland Lakes and Stormwater | \$4,255 funded by Polk County for theater PSA's. |
| | School presentations: Number conducted | 11 | Public Education Training and Activities Log Spreadsheet | Water Resources | Nine were school presentations at the Circle Bar B Nature Discovery Center. Students are presented Water Quality, Illicit Discharge, and Stormwater information. Two additional events include the Great American Teach-In and the FFA Outdoor Adventure. |

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|----------------------------------|---|--------------------------------|--|--------------------------------|--|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | School presentations: Number of participants | 1,562 | Public Education Training and Activities Log Spreadsheet | Water Resources | 1.6% of student population reached using a total 94,000 Polk school children. |
| | Seminars/Workshops: Number conducted | 4 | Public Education Training and Activities Log Spreadsheet | Water Resources | Living at the Lakes Series, Polk County Farm Bureau Director meeting on Legislative Changes Affecting Water Quality at a Local Level, Water School (2) - Impacts of Stormwater on Water Quality, and Changing Times in Growth and Watershed Management Workshop. |
| | Special Training | 1 | Public Education Training and Activities Log Spreadsheet | Water Resources | Bartow Municipal Airport and Industrial Park SWPPP Training Session. 18 participants. |
| | Seminars/Workshops: Number of participants | 125 | Public Education Training and Activities Log Spreadsheet | Water Resources | Estimated |
| | Special events: Number conducted | 5 | Public Education Training and Activities Log Spreadsheet | Water Resources | Lakes Education Action Drive, FIPR teacher training, Nature Faire for Kids, Water Wings and Wild Things, Science Fair |

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| | <p align="center">Special events: Number of participants</p> | <p align="center">4,000</p> | <p align="center">Nature Center spreadsheet</p> | <p align="center">Natural Resources</p> | <p>Water Wings and Wild Things had an estimated attendance of 3,500. Nature Faire is 238. Living at the Lakes- 45. FIPR (Florid Institute for Phosphate Research) -60</p> |
| | <p align="center">Web Site: Number of visitors to the stormwater-related pages</p> | <p>The Polk County Water Atlas website is not currently updated with water quality data but the site is still active providing Water Resource and pollution reporting hotline information. Hits are no longer tracked. Illicit Discharge dumping reports are still being referred through the site to Water Resources for investigation.</p> | | | |
| <p>Part III.A.7.f</p> | <p align="center">Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control</p> | | | | |
| | <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. On a routine basis, inform the public of the locations of collection facilities for these materials, including a description of the types of materials accepted and the hours of operation.</p> <p>Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting items of "Estimated percentage of the population reached by the activities in total" and "Publicize the Polk County Home Chemical Collection Program" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: Polk County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Polk County). The co-permittees are to report just the public education and outreach activities that they performed.</i></p> <p>The Waste Resource Management Division provides public outreach programs on recycling, disposal of used oil, and household hazardous materials. In addition to the Amnesty Days in which mobile collections of household hazardous wastes are provided to citizens at no charge, the Division operates a permanent hazardous waste collection facility at the North Central Landfill (NCLF). This facility now accepts hazardous waste from small businesses, government, and non-profit agencies for a fee while services to citizens continues at no charge. Program is promoted by notices in newspapers and other publications, e-mail to County employees and businesses, PGTV segments, school presentations, and at public events along with the Water Resources Section.</p> | | | | |

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|--|--|--|--|--|---|
| | Estimated percentage of the population reached by the activities in total | 55% | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | Circulation of the Lakeland Ledger local newspaper is 335,881 compared to the County Population of 609,000. |
| | Hazardous Waste Collection Center Program: Waste collected for recycle/disposal @ mobile collection events(tons) Waste processed through the hazardous waste facility at the NCLF (tons) | 21.8 283.3 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | All materials are processed by the NCLF facility for proper disposal. 7,008 customers were served. |
| | Publicize the Polk County Household Chemical Collection Program | 335,881 | S/NPDES/2011-2012 Educational Report Natural Resources | Print Media | Local papers and magazine distribution numbers. |
| | Household Chemical Collection Center Program: Amnesty Day Events | 3 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | Mobile events in Lakeland, Haines City, and Winter Haven collected 21.8 tons of HHHW. |
| | Brochures/Flyers/Fact sheets distributed | 50,000 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | "How to Dispose of Household Hazardous Waste." |
| | Neighborhood presentations: Number conducted | 8 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | |
| | Neighborhood presentations: Number of participants | 188 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | |

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| | Newspapers & newsletters: Number of articles/notices published | 3 | S/NPDES/2011-2012 Educational Report Natural Resources | Communications Division | Public Service Announcements |
| | Newsletters: Number of newsletters distributed | N/A | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | Provided information to communities, not sure if they publicize the information |
| | Public displays (e.g., kiosks, storyboards, posters, etc.) | 1 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | Located at the BOCC Administration building |
| | Radio or television Public Service Announcements (PSAs) | 3 | S/NPDES/2011-2012 Educational Report Natural Resources | PGTV | Segments on Hazardous Waste |
| | School presentations: Number conducted | 48 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | Tours of the Landfill |
| | School presentations: Number of participants | 1,238 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | |
| | Seminars/Workshops: Number conducted | 3 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | Waste Resource Management Training Workshops |
| | Seminars/Workshops: Number of participants | 75 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | |

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|--|---|--------------------------------------|---|--------------------------------------|----------------|
| | Special events: Number conducted | 10 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | |
| | Special events: Number of participants | 5,879 | S/NPDES/2011-2012 Educational Report Natural Resources | Waste Resource Management | |
| | Storm sewer inlets newly marked/replaced | 268 new 1 replace | Water Resources Inlet Marker logs | Water Resources | |
| Part III.A.7.g | Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage | | | | |
| | <p>Annually review (and revise, as needed) and implement the permittee’s written procedures to reduce or eliminate <u>sanitary wastewater contamination into the MS4</u>, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4.</p> <p>Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee’s jurisdiction.</p> <p><i>DEP Note: The permittee needs to “customize” this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the MS4. The first five reporting items below are examples.</i></p> <p><i>DEP Note: The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.</i></p> <p><i>DEP Note: Report only the SSOs and inflow / infiltration incidents into the MS4.</i></p> | | | | |
| | Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary sewer pipe inspected for infiltration (linear feet) | 41,791 | Lift Station - Line Cleaning Report – TV Camera Inspection | Utilities Division | |
| | Pipe inspected by TV camera | | | | |
| | Pipe line cleaned | 48,357 | Lift Station - Line Cleaning Report – Line Cleaning Footage | | |

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| | Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary sewer line breaks repaired (feet) | 50 | e-mail from John Belangia on file at Water Resources | Utilities | PCU has not had any large R&R projects to replace any FM or gravity sewer and we have only had a few point repairs on our sewer system which account for approximately 50 LF of pipe being replaced. |
| | Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed | 145 | PCHD-DOH Septic tank database | Polk County Public Health Unit | Steven King |
| | Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems Modification / Upgrade permits | 65 | PCHD-DOH Septic tank database | Polk County Public Health Unit | Septic tank Function and maintenance information provided to any permit application or repair order |
| | Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems Faulty System Modification / Repair Orders | 1,106 | PCHD-DOH Septic tank database | Polk County Public Health Unit | |
| | Education Provided for Septic tank Owners | 1,245 | PCHD-DOH Septic tank database | Polk County Public Health Unit | No generators added this year. Mobile units moved as necessary |
| | Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency Generators stationary Generators mobile generator added | 19 9 0 | List \ Location of Generators spreadsheet | Utilities | |
| | SSO incidents discovered affecting the MS4 | | | | |
| | Natural Resources | 3 | Complaint Investigation log | Water Resources | |
| | Utility Events | 4 | Abnormal Event Report | Utilities | |
| | SSO incidents resolved | | | | |
| | Natural Resources | 3 | Complaint Investigation log | Water Resources | WR complaints corrected by resident. |
| | Utility Events | 4 | Abnormal Event Report | Utilities | Utilities Abnormal Event Report details corrective actions taken. |

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|--|--|---|--|--|----------|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | <p style="text-align: center;">Lift Stations</p> <p style="text-align: center;">Visits \ inspections</p> <p style="text-align: center;">Name of owner of the sanitary sewer system</p> | <p style="text-align: center;">305</p> <p style="text-align: center;">1,132</p> <p style="text-align: center;">Polk County BOCC Utilities</p> | <p style="text-align: center;">Lift Station - Line Cleaning Report – Lift Station Visits</p> | <p style="text-align: center;">Utilities</p> | |
| Part III.A.8.a | Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections | | | | |
| | <p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee’s MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; • Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and • Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee’s MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year. If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at www.epa.gov/triexplorer. Select “Facility” on the left, chose your Geographic Location, and then select “Generate Report.” Please indicate in Column F when (month / year) you last checked EPA’s TRI for applicable facilities.</i></p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken. If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: If “0” is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the “NOVs / warning letters / citations issued” reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p>DEP Note: Polk County is to report ONLY the inventory of high risk facilities in the unincorporated areas of Polk County – the inventory of high risk facilities located in the co-permittees’ jurisdictions are to be reported by the co-permittees. Likewise, the County is to report ONLY the high risk facility inspections it performed in the unincorporated areas of Polk County – any high risk facility inspections it performed in the co-permittees’ jurisdictions are to be reported by the co-permittees. Each co-permittee is to obtain the necessary information from Polk County that pertains to its jurisdiction.</p> | | | | |
| The program for inspection of High Risk industrial facilities is implemented by the Water Resources Section of Polk County’s Parks and Natural Resources Division. | | | | | |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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|---|---|--|----------------------|-----------------------|---|--|--|---|---|
| <p>Facilities are prioritized as High Risk for inspection based on inclusion in EPA's Toxic Release Inventory List, referrals from the SQG program, and sites with potential for discharge of materials as noted during prior inspections. Priority sites include the SARA Title III facilities, the six Roadway Maintenance Units, Fleet Maintenance, the County's Recycling Facility, the three Regional WWTP facilities that require NPDES permit coverage, Parks and Recreations Equipment Maintenance Facility, and locations where illicit discharges have been confirmed in the past. Annual inspections are performed at each of the High Risk sites.</p> | | | | | | | | | |
| | | | Number of Facilities | Number of Inspections | For violations discovered during a high risk inspection | | | | |
| | | | | | Fines issued | Notices of Violation (NOVs) / warning letters / citations issued | | | |
| Total high risk facilities | | | 27 | | | | Water Resources Industrial inspection Database | Water Resources | |
| New high risk facilities added to the inventory during the current reporting period | | | 0 | | | | Permit 3 Year 1 Priority Inspections List. | Water Resources | |
| Operating municipal landfills | | | 1 | 1 | 0 | 0 | Water Resources Industrial inspection Database | Water Resources | |
| Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities | | | 1 | 0 | 0 | 0 | Water Resources Industrial inspection Database | Water Resources | Site is under Consent Order from FDEP and is not inspected by Polk County. |
| EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities) | | | 6 | 5 | 0 | 0 | Water Resources Industrial inspection Database | Water Resources | TRI is reviewed and the priority inspection list is updated in October of each permit year. |
| Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c | | | 0 | n/a | n/a | n/a | Hazardous Waste Generator Inspection Report | Small Quantity Generator (SQG) program of Waste Resource Management | NPDES violation for stormwater are referred to Water Resources for inspection. None reported during this permit year. |

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|--|---|----|----|--------------------------------------|--|---|--|
| | Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections) | 20 | 18 | 0 | 0 | Permit 3 year 1 Industrial Priority List Water Resources | Includes facilities identified with a potential for discharging pollutants during rain events. |
| Part III.A.8.b | Industrial and High-Risk Runoff — Monitoring for High Risk Industries | | | | | | |
| | <p>Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring.</p> <p>Report the number of high risk facilities sampled. If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p>DEP Note: Polk County is to report ONLY the number of high risk facilities in the unincorporated areas of Polk County that were sampled – the high risk facilities located in the co-permittees' jurisdictions that were sampled by the County are to be reported by the co-permittees.</p> | | | | | | |
| | High risk facilities sampled | 0 | | | Water Resources Industrial inspection Database | Water Resources | Site inspections indicated no monitoring was required. |
| Part III.A.9.a | Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices | | | | | | |
| | <p>Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i></p> | | | | | | |
| | The County's Land Development Division reviews applications for approval of residential and commercial land development activities through the Development Review Committee (DRC). Prior to initiating construction, all sites are required to provide a Stormwater Pollution Prevention Plan (SWP3) and applicants are informed of the Environmental Resource Permit (ERP) requirements. Pre-construction meetings are with contractors to review the SWP3 requirements. The FDEP is notified for enforcement of any construction occurring without NPDES permit coverage. Transportation Engineering employs Atkins Global Engineering to review all construction plans, confirms ERP and NPDES permit coverage, and coordinates site inspections and reporting activities for permit compliance on all roadway construction projects. | | | | | | |
| | PERMITTEE SITES: Construction site plans reviewed | | | | E.Plan, N.P.D.E.S. Database/Hansen | Land Development Division | Reviewed for Land Dev. Code compliance. |
| | Land Development | 13 | | | | | |
| | Roadway | 7 | | | Construction site runoff inspection summary report | Atkins Global for Transportation Engineering | Plans reviewed prior to submittal for permits. |

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|---|--|--|---|--|--|
| | <p>PERMITTEE SITES: Construction site plans approved</p> <p style="text-align: right;">Land Development</p> <p style="text-align: right;">Roadway</p> | <p style="text-align: center;">13</p> <p style="text-align: center;">7</p> | <p>E.Plan, N.P.D.E.S. Database/Hansen</p> <p>Construction site runoff inspection summary report</p> | <p style="text-align: center;">Land Development Division</p> <p>Atkins Global for Transportation Engineering</p> | <p>County projects approved through DRC.</p> <p>ERP and NPDES permits issued by the state.</p> |
| | PRIVATE SITES: Construction site plans reviewed | 553 | E.Plan and NPDES Database | Land Development Division | |
| | PRIVATE SITES: Construction site plans approved | 72 | E.Plan and NPDES Database | Land Development Division | Final approval through DRC. |
| <p>Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i></p> | | | | | |
| <p>NPDES permit requirements are provided to building permit applicants as item 10 of the residential and commercial "Permit Guidelines" document in the permit application. In addition, the FDEP NPDES "Construction Activity" brochure is available at the information kiosk in the Building Division and is distributed at presentations and public education events.</p> | | | | | |
| | <p style="text-align: center;">Notified of ERP stormwater permit requirements</p> <p style="text-align: right;">Land Development</p> | 85 | Land Development inspection spreadsheet | Land Development Division | All permit applicants are notified of the requirements for ERP, CGP permits as part of the DRC approval. |
| | <p style="text-align: center;">Confirmed ERP coverage</p> <p style="text-align: right;">Land Development</p> | 85 | Land Development inspection spreadsheet | Land Development Division | Preconstruction meeting informs contractors need for permits and inspections confirm whether or not coverage was obtained. |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A. | B. | C. | D. | E. | F. |
|----------------------------------|---|--------------------------------|--|--|--|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | Roadway | 7 | Construction site runoff inspection summary report | Atkins Global for Transportation Engineering | Confirmed ERP coverage had been obtained. |
| | Notified of NPDES CGP stormwater permit requirements | 85 | Land Development inspection spreadsheet | Land Development Division | Notified prior to permit approval. |
| | Confirmed NPDES CGP coverage Land Development | 85 | Land Development inspection spreadsheet | Land Development Division | Preconstruction meeting informs contractors need for permits and inspections confirm whether or not coverage was obtained. |
| | Roadway | 7 | Construction site runoff inspection summary report | Atkins Global for Transportation Engineering | Confirmed ERP coverage had been obtained. |
| Part III.A.9.b | Construction Site Runoff — Inspection and Enforcement | | | | |
| | <p>As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites <u>immediately upon written approval by the Department</u>. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures.</p> <p><u>Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.</u></p> <p><i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><u>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</u></p> | | | | |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A. | B. | C. | D. | E. | F. |
|----------------------------------|--|---------------------------------|---|---|---|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments |
| | <p>Commercial and residential development sites are inspected by the Land Development Division. Transportation Engineering contracts the inspection of major roadway construction projects while the Construction and Testing on staff inspect the road resurfacing projects.</p> <p>The Parks and Natural Resources Division enforces County Ordinance 94-42 prohibiting any illicit discharges, including sediment, from the site. The Parks and Natural Resources Division provides Erosion and Sediment Control certification training to County and Co-Permittee staff twice per year.</p> <p>Standardized inspection report forms are used to by the Land Development Division & Construction and Testing staff inspectors in order to document Permit coverage and any deficiencies that are to be addressed by the site contractor.</p> <p>The Land Development and Transportation Engineering Divisions have a Memorandum of Understanding for cooperative use of certified construction site inspectors from land Development for use on Roadway projects. The Land Development and Transportation Engineering Divisions have developed Excel spreadsheets to track all NPDES construction site inspections.</p> | | | | |
| | <p>PERMITTEE SITES: Active construction sites</p> <p>Land Development</p> <p>Roadway</p> <p>Regional Drainage</p> | <p>13</p> <p>7</p> <p>4</p> | <p>E.Plan, NPDES Data</p> <p>Construction site runoff inspection summary report</p> <p>Reports on file at Regional Drainage</p> | <p>Land Development Division</p> <p>Atkins Global for Transportation Engineering</p> <p>Regional Drainage Section</p> | <p>Elizabeth Place, Woodlands Ave, Summer Oaks, Tula Lane</p> |
| | <p>PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</p> <p>Land Development</p> <p>Roadway</p> <p>Regional Drainage</p> | <p>41</p> <p>241</p> <p>119</p> | <p>E.Plan, NPDES Data inspections spreadsheet</p> <p>Construction site runoff inspection summary report</p> <p>Inspection reports on file</p> | <p>Land Development Division</p> <p>Atkins Global for Transportation Engineering</p> <p>Regional Drainage Section</p> | |
| | <p>PERMITTEE SITES: Percentage of active construction sites inspected</p> | <p>100%</p> | | | |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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|--|--|--------------------------------------|---|--------------------------------------|--|
| | PRIVATE SITES: Active construction sites | 72 | E.Plan, N.P.D.E.S. Data | Land Development Division | |
| | PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs | 379 | E.Plan, N.P.D.E.S. Data inspections spreadsheet | Land Development Division | |
| | PRIVATE SITES: Percentage of active construction sites inspected | 100% | | | |
| | Notices of Violation (NOVs) issued | 0 | | | Corrective action performed without formal enforcement. |
| | Stop Work Orders issued | | | | Corrective action performed without formal enforcement. |
| | Fines issued | | | | Any fines would be determined by the Special Magistrate Process. |
| | Year 1 ONLY: Attach the written construction site inspection program plan | | Construction Site Inspection Program Plan | Water Resources Division | Attachment 9 |
| Part III.A.9.c | <p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by <u>or under contract with</u> the permittee) involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. Also provide training for private construction site operators. All permittee inspectors (employed by or under contract with the permittee) of construction sites shall be certified through the Florida Stormwater, Erosion and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually.</p> <p>Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private construction site operators trained by the permittee.</p> <p><i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private construction site operators during the applicable reporting year.</i></p> <p><i>DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.</i></p> | | | | |

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

| A. | B. | | | C. | D. | E. | F. | |
|----------------------------------|--|--|--------------------|--------------------------------|------------------------|---|--------------------------|--|
| Permit Citation/ SWMP Element | Permit Requirement/Quantifiable SWMP Activity | | | Number of Activities Performed | Documentation / Record | Entity Performing the Activity | Comments | |
| | <p>The Parks and Natural Resources Division conducts the FDEP Sediment and Erosion Control certification course twice per year. The course is available to government personnel at no cost. Continuing Education Units are provided to Contractors and Professional Engineers may obtain Professional Development Hours for attending the class for a fee. The course is offered to state and municipal staff at no charge. Contractors are required have certified FDEP Sediment and Erosion inspectors on site as a contract condition. Annual refresher training is to be provided to county and municipal staff on a yearly basis starting in year 2 of this permit.</p> | | | | | | | |
| | Inspector Certification Training | Non-Inspector Initial Training (non-certification) | Refresher Training | | | | | |
| | Permittee construction site inspectors County employees | 20 | | | | Sediment and Erosion Control Inspectors Course sign in sheets | Water Resources Division | 107 county staff previously certified through the Erosion and Sediment control training courses. A total of 69 inspectors were trained in Permit Year One. |
| | Municipal employees | 24 | | | | | | |
| | Private Contractors | 25 | | 0 | | | | |
| | Permittee construction site plan reviewers | | 0 | | | | | All Permittee plan reviewers are currently certified. |
| | Permittee construction site operators | | 0 | | | | | All Permittee site operators are currently certified. |
| | Private construction site operators Erosion and Sedimentation course | | 0 | | | | | No private site operators were in attendance for training. |

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

| Permit Citation/ SWMP Element | SWMP EVALUATION |
|--|---|
| Part II.A.1 Structural control inspection and maintenance | <p>Strengths: Program strength is that all inspectors are certified in erosion and sediment control and have extensive inspection experience and inspections of facilities are conducted more often than required by the permit. The staff conducting inspections, as well the staff supervising the contractors that perform maintenance, are familiar with each of the County's facilities so that deficiencies are readily identified and any required remedial action can be addressed promptly.</p> |
| | <p>Weaknesses: The weakness is in the changes to permit from annually to as much as three year intervals. Previously all facilities were inspected at least once a year however the reduced frequency in the permit makes it difficult to justify the expense of maintaining the increased frequency.</p> |
| | <p>SWMP Revisions to address deficiencies: N/A</p> |
| Part II.A.2 Significant redevelopment | <p>Strengths: Polk County has a large experienced staff of planners in the Land Development Division. Plans are also are processed through a Development Review Committee (DRC) to allow staff from each of the affected Divisions to address items specific to their areas of expertise, such as drainage, prior to approval. Polk County requires a pre-post match of both rate and volume of stormwater runoff which more restrictive than the state's standard for design.</p> |
| | <p>Weaknesses: Land development regulations allow for areas of redevelopment to incorporate existing features that would otherwise not meet current development standards providing an overall improvement to the site is realized through the redevelopment activity.</p> |
| | <p>SWMP Revisions to address deficiencies: Polk County has formed a committee to initiate reviews of the existing Land Development Regulations in order to identify areas to reduce the potential impacts from stormwater runoff from development.</p> |
| Part II.A.3 Roadways | <p>Strengths: The Roadway Maintenance Section of the Transportation Division performs all maintenance of the existing infrastructure through six District offices. This allows for addressing issues on a smaller regional basis by staff that are more familiar with areas that they are responsible to maintain.</p> |
| | <p>Weaknesses: Polk County covers an area in excess of 2,000 square miles with more than 2,600 centerline miles of road. This requires a large staff and significant supervision to maintain consistency in the level of service being provided.</p> |
| | <p>SWMP Revisions to address deficiencies: N/A</p> |
| Part II.A.4 Flood control | <p>Strengths: The Regional Drainage Section of the Parks and Natural Resources Division addresses all non-roadway related flooding issues. A capital projects list is maintained to rank projects to reduce flooding and is continually updated to add new potential projects as they are identified. The Division also addresses the water quality component of flood control projects by coordinating with the Water Resources program which is responsible for maintaining a capital projects list of potential stormwater retrofits to improve the quality of stormwater discharges to receiving waters. Managing both the flood control and water quality components under one Division allows for consistency in identifying and prioritizing projects.</p> |
| | <p>Weaknesses: The main weakness is the limitation on funding to address the project needs as the program relies on the monies available through the County's General Fund as there is no separate dedicated source of funds such as a stormwater utility.</p> |
| | <p>SWMP Revisions to address deficiencies: N/A</p> |

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

| | |
|---|---|
| Part II.A.5 Waste TSD Facilities | Strengths: Inspections of facilities are conducted by the Stormwater Quality Section staff of the Parks and Natural Resources Division annually. |
| | Weaknesses: Roadway maintenance units serve as temporary storage areas for collected litter from roadways and special events and may not have the facilities to properly protect large volumes of material that may be collected. |
| | SWMP Revisions to address deficiencies: N/A |
| Part II.A.6 Pesticide, herbicide, fertilizer application | Strengths: The Polk County Extension Office is an IFAS facility providing public education and certification courses for pesticide and fertilizer applicators. |
| | Weaknesses: Polk County's fertilizer management ordinance was recently adopted and will require time to implement a program for enforcement. |
| | SWMP Revisions to address deficiencies: Adoption of the fertilizer ordinance on March 19, 2013. |
| Part II.A.7 Illicit Discharge Detection and Elimination | Strengths: All illicit discharges reported to the County are inspected within 3 working days by the Stormwater Quality Section of the Parks and Natural Resources Division. This provides for consistency in program implementation and enforcement which is coordinated with the Codes Division. |
| | Weaknesses: The code enforcement process can take a significant amount of time and effort if dischargers are not willing to work with staff to resolve issues voluntarily. |
| | SWMP Revisions to address deficiencies: N/A |
| Part II.A.8 High Risk Industry Runoff | Strengths: Stormwater Quality Section staff of the Parks and Natural Resources Division conduct annual inspections of all high risk facilities. |
| | Weaknesses: The Industrial Waste staff of the FDEP Southwest District office initiates formal enforcement actions on facilities within Polk County without notifying staff that violations have been identified and corrections being addressed through consent orders. This occasionally impedes our effort to inspect facilities due to the legal proceedings between the Department and the facility owners. |
| | SWMP Revisions to address deficiencies: At the request of FDEP SW District staff, the County suspends inspection of facilities under enforcement by FDEP until all issues have been satisfactorily resolved by the Department. |
| Part II.A.9 Construction Site Runoff | Strengths: The Stormwater Quality Section of Parks and Natural Resources conducts erosion and sediment control certification training for all County site operators and inspectors as well as the plan reviewers for the Land Development Division. Plans are approved by the County a pre-construction meeting is held with the contractor prior to commencement of construction activities to verify permit coverage and review the stormwater pollution prevention plan requirements to control the discharge of materials from construction sites. Site inspections are conducted by County staff on approved developments, drainage projects, and stormwater retrofits to assure that construction complies with the approved plans and that the contractor is maintaining the controls required to minimize the impacts from stormwater runoff. |
| | Weaknesses: The Transportation Division contracts with an engineering consultant to conduct site inspections and coordinate activities with contractors on roadway projects. This occasionally results in inconsistencies in addressing violations for discharges from the site as the consultant lacks the enforcement capability of County staff to address these issues requiring County staff to work with the contractors to obtain compliance. |
| | SWMP Revisions to address deficiencies: N/A |

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

| | | |
|----|----------------------------------|--|
| A. | Permit Citation/ SWMP Element | <p>Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.</p> <p><i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i></p> |
| | | |
| | | No changes requested |
| B. | Permit Citation/ SWMP Element | <p>Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)</p> <p><i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i></p> |
| | | |
| | | No changes requested |

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

| Attached | N/A | Rule / Permit Citation | Required Attachment | Attachment Number | Attachment Title |
|----------|-----|------------------------|---|-------------------|---|
| | X | Part II.F | EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP. | | |
| X | | Part III.A.1 | EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable. | 1 | Inspection Frequencies |
| | X | Part III.A.4 | EACH ANNUAL REPORT: A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable. | | |
| | X | Part III.A.7.a | EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable. | | |
| X | | Part V.B.9 | EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form] | 2 | Monitoring Assessment Report 2012 |
| X | | Part VI.B.2 | EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit. | 3 | |
| X | | Part VIII.B.3.e | EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern. | 4 | |
| | X | Part VIII.B.4.f | EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP). | | |
| X | | Part III.A.1 | YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM). | 5 | Outfall Map and Spreadsheet |
| X | | Part III.A.3 | YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned. | 6 | Street Sweeping |
| X | | Part III.A.6 | YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable. | 7 | Fertilizer Ordinance –Draft 020513 |
| X | | Part III.A.7.c | YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan. | 8 | Proactive Illicit Discharge Inspection Program Plan |
| X | | Part III.A.9.b | YEAR 1: A construction site inspection program plan. [For approval by DEP] | 9 | Construction Site Inspection Program Plan |
| | X | Part III.A.2 | YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment. | | |
| | X | Part V.A.2 | YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs. | | |
| | X | Part III.A.2 | YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment. | | |
| | X | Part V.A.3 | YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate. | | |
| | X | Part V.B.3 | YEAR 4: The monitoring plan (with revisions, if applicable). | | |
| | X | Part VII.C | YEAR 4: An application to renew the permit. | | |
| | X | Part VIII.B.3.d | YEAR 4: A TMDL Implementation Plan / Supplemental SWMP. | | |

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

| Did not complete review of existing SOP / Plan | Developed <u>new</u> written SOP / Plan | Reviewed & <u>no revision needed</u> to existing SOP / Plan | Reviewed & <u>revised</u> existing SOP / Plan | Permit Citation | Description of Required SOPs / Plans |
|--|---|---|---|-----------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.1 | SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.2 | SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.3 | SOP for the litter control program. |
| <input type="checkbox"/> | X | <input type="checkbox"/> | <input type="checkbox"/> | Part III.A.3 | SOP for the street sweeping program. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.3 | SOP for inspections of equipment yards and maintenance shops that support road maintenance activities. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.5 | SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.6 | Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.6 | SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.c | Plan for proactive illicit discharge / connections / dumping inspections.* |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.c | SOP for reactive illicit discharge / connections / dumping investigations. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.c | Plan for illicit discharge training. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.d | SOP for spill prevention and response efforts. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.d | Plan for spill prevention and response training. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.e | Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.f | Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.7.g | SOP to reduce / eliminate sanitary wastewater contamination of the MS4. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.8 | SOP for inspections of high risk industrial facilities. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.9.a | SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.9.b | Plan for inspections of construction sites.* |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | Part III.A.9.c | Plan for stormwater, erosion and sedimentation BMPs training. |

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT

| Rule / Permit Citation | Report Title | Due Date |
|-------------------------------|---|-----------------|
| Part VIII.B.3.a | 6 MONTHS from effective date of permit: TMDL Prioritization Report. | 3/12/2012 |
| Part VIII.B.3.b | 12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan. | 8/1/2013 |
| Part VIII.B.3.c | 6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report. | TBD |
| Part VIII.B.4 | 30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP). | TBD |

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

| Rule/Permit Citation | BMAP Title | Date BMAP Annual Report Submitted to DEP |
|----------------------|---|--|
| Part VIII.B.2 | Upper Ocklawaha River Nutrient BMAP (Big Creek WBID 1406) | |
| Part VIII.B.2 | Hillsborough River Fecal Coliform BMAP (Blackwater Creek WBID 1482) | |
| Part VIII.B.2 | | |
| Part VIII.B.2 | | |

**END OF REVISED TAILORED MS4 AR FORM
CYCLE 3 PERMIT**