

ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- Please print or type information in the appropriate areas below

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: City of Auburndale		
B.	Permit Name: Polk County Municipal Separate Storm Sewer System		
C.	Permit Number: FLS000015-003 (Cycle 3)		
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input checked="" type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
E.	Reporting Time Period (month/year): 9/ 12 through 9 / 13		
F.	Name of the Responsible Authority: Robert R. Green		
	Title: City Manager		
	Mailing Address: P.O.Box 186		
	City: Auburndale	Zip Code: 33823	County: Polk
	Telephone Number: 863-965-5506		Fax Number: 863-965-5583
	E-mail Address:		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): John Dickson		
	Title: Public Works Director		
	Department: Public Works		
	Mailing Address: P.O Box 186		
	City: Auburndale	Zip Code: 33823	County: Polk
	Telephone Number: 863-965-5511		Fax Number: 863-956-5597
	E-mail Address: jdickson@auburndalefl.com		

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 4 the out falls reported were not major according to rule 62-624.200(5) F.C. (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable

SECTION III. MONITORING PROGRAM

A.	Provide a brief statement as to the status of monitoring plan implementation: <i>DEP Note: Please see the Polk County Annual Report for the monitoring information.</i>
B.	Provide a brief discussion of the monitoring results to date: Please See the Polk county annual Report For The Monitoring <i>DEP Note: See Part V of the permit for the monitoring requirements. Each permittee must discuss the monitoring results as it relates to the implementation and effectiveness of their SWMP.</i>
C.	Attach a monitoring data summary, as required by the permit.

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$1272.67 <i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i>
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$8000.00

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	*** <i>DEP Note: Please complete Checklists A & B at the end of the tailored form.</i> ***
<input type="checkbox"/>	XX <input type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input type="checkbox"/>	xx <input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	xx <input type="checkbox"/>	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input type="checkbox"/>	xx <input type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	xx <input type="checkbox"/>	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Robert R. Green

Title: City Manager

Signature: Robert R. Green Date: 12/31/2013

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.																																																																											
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments																																																																											
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation																																																																															
	<p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. <u>Report the current known inventory.</u></p> <p><i>DEP Note: The permittee needs to "customize" this section by adding any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely not have during this permit cycle. Please see the attached description of each type of structure. In addition, the permittee may choose its own unit of measurement for each structural control to be consistent with the unit of measurement in the documentation. Unit options include: miles, linear feet, acres, etc.</i></p> <p>Provide an inventory of all known major outfalls covered by the permit and a map depicting the location of the major outfalls (hard copy or CD-ROM). <u>Provide the outfall inventory and map with the Year 1 Annual Report.</u></p> <p><u>Report the number of inspection and maintenance activities conducted for each type of structure included in Table II.A.1.a, and the percentage of the total inventory of each type of structure inspected and maintained.</u> If the minimum inspection frequencies set forth in Table II.A.1.a were not met, provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met.</p> <p><i>DEP Note: If the minimum inspection frequencies set forth in Table II.A.1.a of the permit were not met for one or more type of structure, the permittee must provide as an attachment an explanation of why they were not and a description of the actions that will be taken to ensure that they will be met. Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p>																																																																															
	<table border="1"> <thead> <tr> <th>Type of Structure</th><th colspan="5">Number of Activities Performed</th><th>Documentation / Record</th><th>Entity Performing the Activity</th><th>Comments</th></tr> <tr> <th></th><th>Total Number of Structures</th><th>Number of Inspections</th><th>Percentage Inspected</th><th>Number of Maintenance Activities</th><th>Percentage Maintained</th><th></th><th></th><th></th></tr> </thead> <tbody> <tr> <td>Dry retention systems</td><td>1</td><td>2</td><td>100</td><td>52</td><td>100</td><td>Waste Water Report</td><td>Waste Water Dept.</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>Wet detention systems</td><td>2</td><td>4</td><td>100</td><td>52</td><td>100</td><td>Waste Water Report</td><td>Waste Water Dept.</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>Stormwater pump stations</td><td>2</td><td>8</td><td>100</td><td>8</td><td>100</td><td>Waste Water Report</td><td>Waste Water Dept.</td><td></td></tr> </tbody> </table>	Type of Structure	Number of Activities Performed					Documentation / Record	Entity Performing the Activity	Comments		Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained				Dry retention systems	1	2	100	52	100	Waste Water Report	Waste Water Dept.																				Wet detention systems	2	4	100	52	100	Waste Water Report	Waste Water Dept.											Stormwater pump stations	2	8	100	8	100	Waste Water Report	Waste Water Dept.								
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SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed		Documentation / Record	Entity Performing the Activity	Comments
	Major stormwater outfalls	0	0	0	0				(the outfalls reported Year 1 were not major according to rule 62-624.200(5) F.C.
	MS4 pipes / culverts (miles)	31	1	100	1		Public Works Report	Public Works	
	Inlets / catch basins / grates	2	8	100	8		Waste Water Report	Waste Water Dept.	
	Ditches / conveyance swales (miles)	2	31	100	31		Public Works Report	Public Works	
	ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met								
	Year 1 ONLY: Attach a map of all known major outfalls								
Part III.A.2	Areas of New Development and Significant Redevelopment								
	Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations.								
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i>								
	Number of significant redevelopment projects reviewed				4		BZ Reports	City of Auburndale/BZ	
	Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.								
	<i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</i>								
	Year 2 ONLY: Attach the summary report of the review activity								Reviewed, No Changes
	Year 4 ONLY: Attach the follow-up report on plan implementation								
Part III.A.3	Roadways								
	Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.								
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i>								

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	PERMITTEE Litter Control Program: Frequency of litter collection	Daily Mon-Fri	Litter collection Report	Public Works	
	PERMITTEE Litter Control Program: Estimated amount of area maintained (miles)	233.5 miles	Local Mileage Sheet	Public Works	
	PERMITTEE Litter Control Program: Estimated amount of litter collected (cubic yards)	143-60Gal. Bags	Local Mileage Sheet	Public Works	
	CONTRACTOR Litter Control Program: Frequency of litter collection	0			
	CONTRACTOR Litter Control Program: Estimated amount of area maintained (linear feet)	0			
	CONTRACTOR Litter Control Program: Estimated amount of litter collected (cubic yards)	0			No Contractor
	If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.				
	<i>DEP Note: The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i>				
	Trash Pick-up Events: Total miles cleaned	0			No Program
	Trash Pick-up Events: Estimated amount of litter collected (cubic yards)	0			No Program
	Adopt-A-Road Program: Total miles cleaned	0			No Program
	Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)	0			No Program
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.				
	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i>				
	<i>DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i>				
	Frequency of street sweeping	1 Day Per Week	Street Sweeping Log	Public Works	
	Total miles swept (per year)	1587	Sweeping Odometer Log	Public Works	
	Estimated quantity of sweeping material collected (tons.)	122.18	Public Works Log	Public Works	Total removed TN-138lbs. TP-88lbs.
	Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned				
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report				

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	<p>the number of applicable facilities and the number of inspections conducted for each facility</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p>				
		Number of Inspections			
	Name of facility #1: Auburndale Fleet Maint./ Public Works	2	Public Works	Public Works	
Part III.A.4	Flood Control Projects				
	<p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p> <p><i>DEP Note: A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment for areas currently without treatment.</i></p> <p><i>DEP Note: The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.</i></p> <p><i>DEP Note: If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E.</i></p>				
	Flood control projects completed during the reporting period	0			
	Flood control projects completed during the reporting period that did not include stormwater treatment	0			
	ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not				
	Stormwater retrofit projects planned	0			
	Stormwater retrofit projects under construction during the reporting period	0			
	Stormwater retrofit projects completed during the reporting period	0			
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> Operating municipal landfills; 				

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	<ul style="list-style-type: none"> • Municipal waste transfer stations; • Municipal waste fleet maintenance facilities; and • Any other municipal waste treatment, waste storage, and waste disposal facilities. <p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> <table border="1"> <thead> <tr> <th></th><th>Number of Inspections</th><th></th><th></th><th></th></tr> </thead> <tbody> <tr> <td>Name of facility #1:Auburndale Fleet Maint./ Public Works</td><td>2</td><td>Inspection Report</td><td>Public Works</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>						Number of Inspections				Name of facility #1:Auburndale Fleet Maint./ Public Works	2	Inspection Report	Public Works																
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Part III.A.6	Pesticides, Herbicides, and Fertilizer Application																													
	<p>Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.</p> <p><i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i></p> <table border="1"> <tbody> <tr> <td>PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides</td><td>0</td><td></td><td></td><td>None Used</td></tr> <tr> <td>CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides</td><td>0</td><td></td><td></td><td>None Used</td></tr> <tr> <td>CONTRACTORS: FDACS certified / licensed applicators of fertilizer</td><td>0</td><td></td><td></td><td>None Used</td></tr> <tr> <td>PERSONNEL: Green Industry BMP Program training completed</td><td>3</td><td></td><td></td><td></td></tr> <tr> <td>CONTRACTORS: Green Industry BMP Program training completed</td><td>0</td><td></td><td></td><td>None used</td></tr> </tbody> </table> <p>Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then <u>all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within</u></p>					PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides	0			None Used	CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides	0			None Used	CONTRACTORS: FDACS certified / licensed applicators of fertilizer	0			None Used	PERSONNEL: Green Industry BMP Program training completed	3				CONTRACTORS: Green Industry BMP Program training completed	0			None used
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	<p><u>24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report</u></p> <p><i>DEP Note: If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item.</i></p> <p><i>DEP Note: Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.</i></p>				
	Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance				
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items please include in Column F an explanation for why no outreach was performed.</i></p> <p>DEP Note: Polk County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Polk County). The co-permittees are to report just the public education and outreach activities that they performed.</p> <p><i>DEP Note: Indicate under Column E "Entity Performing the Activity" if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line:</i></p> <p style="text-align: right;">FYN PROGRAM FUNDING: Permittee Provides Funding? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount of Funding = \$</p>				
	Estimated percentage of the population reached by the activities in total	4.7			
	Brochures/Flyers/Fact sheets distributed	1558		Sanitation/ Flyers	
	FYN: Brochure/Flyers/Fact sheets distributed	0		FYN	
	Neighborhood presentations: Number conducted	0			
	FYN: Neighborhood presentations: Number of participants	0		FYN	
	FYN: Neighborhood presentations: Number conducted	0		FYN	
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	FYN: Public displays (e.g., kiosks, storyboards, posters, etc.)	0		FYN	
	Radio or television Public Service Announcements (PSAs)	0			
	FYN: Radio or television Public Service Announcements (PSAs)	0		FYN	
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	FYN: School presentations: Number conducted	0		FYN	

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Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	FYN: School presentations: Number of participants	0		FYN	
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	FYN: Seminars/Workshops: Number conducted	0		FYN	
	FYN: Seminars/Workshops: Number of participants	0		FYN	
	Special events: Number conducted	0			
	Special events: Number of participants	0			
	FYN: Special events: Number conducted	0		FYN	
	FYN: Special events: Number of participants	0		FYN	
	Web Site: Number of hits / visitors to the stormwater-related pages	1357	City Web Site	City Of Auburndale	
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures				
	Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. <u>Report amendments, as needed</u>				
	<u>DEP Note: If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</u>				
	<u>ATTACH a report on any amendments to the applicable legal authority</u>				No Change
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal				
	During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. <u>Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</u>				
	<u>DEP Note: If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</u>				
	<u>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circus) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports.</u>				
	<u>DEP Note: Polk County is to report ONLY the proactive inspections it performed in the unincorporated areas of Polk County – any proactive inspections it performed in the co-permittees' jurisdictions are to be reported by the co-permittees. Each co-permittee is to report the Polk County proactive inspections done in their jurisdiction separately from the proactive inspections that the co-permittee performed itself.</u>				
	<u>DEP Note: Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</u>				
	Proactive inspections performed by Polk County on behalf of a co-permittee for suspected illicit discharges / connections / dumping	0			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Proactive inspections performed by the permittee for suspected illicit discharges / connections / dumping	0			
	Illicit discharges / connections / dumping found during a proactive inspection	0			
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a proactive inspection	0			
	Fines issued for illicit discharges / connections / dumping found during a proactive inspection	0			
	Year 1 ONLY: Attach the written proactive inspection program plan				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken. If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p>				
	Reports received by Polk County of suspected illicit connections / discharges / dumping received	0			
	Reports received by the permittee of suspected illicit connections / discharges / dumping received	0			
	Reactive investigations of reports of suspected illicit discharges/ connections / dumping	0			
	Illicit discharges / connections / dumping found during a reactive investigation	0			
	Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation	0			
	Fines issued for illicit discharges / connections / dumping found during a reactive investigation	0			
	<p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) and contractors to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p> <p><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p>				
	Initial Training	Refresher Training			
	Personnel trained	2	1	DEP Records	DEP
	Contractors trained				

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	<p>Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed. If a permittee relies on the Polk County Fire Rescue or Fire Services Division to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County Fire Rescue/Fire Services Division shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i></p>				
	Hazardous and non-hazardous material spills responded to	5	Auburndale Fire Dept. Records	Auburndale Fire Dept.	
	<p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p> <p><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p>				
		Initial Training	Refresher Training		
	Personnel trained	18		Auburndale Fire Dept. Records	Auburndale Fire Dept.
	Contractors trained	0			
Part III.A.7.e	Illicit Discharges and Improper Disposal — Public Reporting				
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: Polk County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Polk County). The co-permittees are to report just the public education and outreach activities that they performed.</i></p>				
	Estimated percentage of the population reached by the activities in total	4.7			
	Publicize the Polk County or local Pollution Complaint Hotline	0			
	Brochures/Flyers/Fact sheets distributed	1558	Sanitation/Flyer	City of Auburndale	
	Neighborhood presentations: Number conducted	0			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	0			
	Special events: Number of participants	0			
	Web Site: Number of visitors to the stormwater-related pages	1357	City Web Site Counter	City Of Auburndale	
Part III.A.7.f	Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control				
	<p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting items of "Estimated percentage of the population reached by the activities in total" and "Household Chemical Collection Center Program: Amount of waste collected / recycled / properly disposed (tons)" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: Polk County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Polk County). The co-permittees are to report just the public education and outreach activities that they performed.</i></p>				
	Estimated percentage of the population reached by the activities in total	1.5			
	Household Chemical Collection Center Program: Amount of waste collected / recycled / properly disposed (tons)	0			
	Household Chemical Collection Center Program: Events	0			
	Household Hazardous Waste Materials Guides distributed	0			
	Brochures/Flyers/Fact sheets distributed	0			
	Neighborhood presentations: Number conducted	0			
	Neighborhood presentations: Number of participants	0			
	Newspapers & newsletters: Number of articles/notices published	0			
	Newsletters: Number of newsletters distributed	0			
	Public displays (e.g., kiosks, storyboards, posters, etc.)	0			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	0			
	Special events: Number of participants	0			
	Storm sewer inlets newly marked/replaced	0			
	Web Site: Number of visitors to the stormwater-related pages	1357	City Web Site Counter	City Of Auburndale	
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow / infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.</p> <p><i>DEP Note: The permittee needs to "customize" this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the MS4. The first five reporting items below are examples.</i></p> <p><i>DEP Note: The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.</i></p> <p><i>DEP Note: Report only the SSOs and inflow / infiltration incidents into the MS4.</i></p>				
	Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary sewer pipe inspected for infiltration (linear feet)	820	Waste Water Report	Waste Water Dept	
	Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary sewer pipe sealed, lined, and / or replaced (linear feet)	520	Waste Water Report	Waste Water Dept.	
	Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary sewer line breaks repaired	2	Waste Water Report	Waste Water Dept.	
	Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed	0			
	Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added	1	Waste Water Report	Waste Water Dept.	
	SSO incidents discovered	2	Waste Water Report	Waste Water Dept.	
	SSO incidents resolved	2	Waste Water Report	Waste Water Dept.	
	Inflow / infiltration incidents discovered	0			
	Inflow / infiltration incidents resolved	0			
	Name of owner of the sanitary sewer system	City Of Auburndale			

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.																		
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments																		
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections																						
	<p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; • Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and • Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year. If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at www.epa.gov/triexplorer. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i></p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken. If a permittee relies on Polk County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Polk County shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: If "0" is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Polk County is to report ONLY the inventory of high risk facilities in the unincorporated areas of Polk County – the inventory of high risk facilities located in the co-permittees' jurisdictions are to be reported by the co-permittees. Likewise, the County is to report ONLY the high risk facility inspections it performed in the unincorporated areas of Polk County – any high risk facility inspections it performed in the co-permittees' jurisdictions are to be reported by the co-permittees. Each co-permittee is to obtain the necessary information from Polk County that pertains to its jurisdiction.</i></p>																						
		<table border="1"> <thead> <tr> <th rowspan="2">Number of Facilities</th><th rowspan="2">Number of Inspections</th><th colspan="2">For violations discovered during a high risk inspection</th></tr> <tr> <th>Fines issued</th><th>Notices of Violation (NOVs) / warning letters / citations issued</th></tr> </thead> <tbody> <tr> <td>Total high risk facilities</td><td>1</td><td></td><td></td></tr> <tr> <td>New high risk facilities added to the inventory during the current reporting period</td><td>0</td><td></td><td></td></tr> <tr> <td>Operating municipal landfills</td><td>0</td><td></td><td></td></tr> </tbody> </table>	Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection		Fines issued	Notices of Violation (NOVs) / warning letters / citations issued	Total high risk facilities	1			New high risk facilities added to the inventory during the current reporting period	0			Operating municipal landfills	0					
Number of Facilities	Number of Inspections	For violations discovered during a high risk inspection																					
		Fines issued	Notices of Violation (NOVs) / warning letters / citations issued																				
Total high risk facilities	1																						
New high risk facilities added to the inventory during the current reporting period	0																						
Operating municipal landfills	0																						

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.				C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity				Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities	0						
	EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)	0						None In City
	Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	0						
	Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)	1					Public Works	Auburndale Fleet Maint.
Part III.A.8.b	Industrial and High-Risk Runoff — Monitoring for High Risk Industries							
	<p>Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. <u>Report the number of high risk facilities sampled.</u></p> <p><u>Site Inspection Indicated No Monitoring Required</u></p> <p><u>DEP Note: Polk County is to report ONLY the number of high risk facilities in the unincorporated areas of Polk County that were sampled – the high risk facilities located in the co-permittees' jurisdictions that were sampled by the County are to be reported by the co-permittees.</u></p>							
	High risk facilities sampled				0		Polk County Water Resources	
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices							
	<p>Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. <u>Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.</u></p> <p><u>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</u></p>							
	PERMITTEE SITES: Construction site plans reviewed	0				BZ Report	City Of Auburndale BZ	
	PERMITTEE SITES: Construction site plans approved	0				BZ Report	City Of Auburndale BZ	
	PRIVATE SITES: Construction site plans reviewed	10				BZ Report	City Of Auburndale BZ	
	PRIVATE SITES: Construction site plans approved	10				BZ Report	City Of Auburndale BZ	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	<p>Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i></p>				
	Notified of ERP stormwater permit requirements	10	BZ Report	City Of Auburndale BZ	
	Confirmed ERP coverage	3	BZ Report	City Of Auburndale BZ	
	Notified of CGP stormwater permit requirements	10	BZ Report	City Of Auburndale BZ	
	Confirmed CGP coverage	3	BZ Report	City Of Auburndale BZ	
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	<p>As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i></p>				
	PERMITTEE SITES: Active construction sites	0	BZ Report	City Of Auburndale BZ	
	PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	0	BZ Report	City Of Auburndale BZ	
	PERMITTEE SITES: Percentage of active construction sites inspected	100	BZ Report	City Of Auburndale BZ	
	PRIVATE SITES: Active construction sites	1	BZ Report	City Of Auburndale BZ	
	PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	5	BZ Report	City Of Auburndale BZ	
	PRIVATE SITES: Percentage of active construction sites inspected	100	BZ Report	City Of	

SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE

A.	B.	C.	D.	E.	F.			
Permit Citation/ SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments			
	Red Tags issued	0	BZ Report	Auburndale BZ				
	Notices of Violation (NOVs) issued	0	BZ Report	City Of Auburndale BZ				
	Stop Work Orders issued	0	BZ Report	City Of Auburndale BZ				
	Fines issued	0	BZ Report	City Of Auburndale BZ				
	Year 1 ONLY: Attach the written construction site inspection program plan							
Part III.A.9.c	Construction Site Runoff — Site Operator Training							
	<p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by <u>or under contract with</u> the permittee) involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. Also provide training for private construction site operators. All permittee inspectors (employed by or under contract with the permittee) of construction sites shall be certified through the Florida Stormwater, Erosion and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. <u>Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private construction site operators trained by the permittee.</u></p> <p><i>DEP Note: If "0" is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee's staff and private construction site operators during the applicable reporting year.</i></p> <p><i>DEP Note: The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.</i></p>							
		Inspector Certification Training	Non-Inspector Initial Training (non-certification)	Refresher Training				
	Permittee construction site inspectors	2		1		BZ Records/ Public Works	City Of Auburndale BZ Dept.	
	Permittee construction site plan reviewers							
	Permittee construction site operators							
	Private construction site operators							

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

A.	Permit Citation/ SWMP Element	SWMP EVALUATION
	Part II.A.1 Structural control inspection and maintenance	Strengths: Most work is done by city's Public Works crew.
		Weaknesses: None at This Time
		SWMP Revisions to address deficiencies: N/A
	Part II.A.2 Significant redevelopment	Strengths: Good records from the city's building /zoning dept.
		Weaknesses: None At this time
		SWMP Revisions to address deficiencies: None at this time
	Part II.A.3 Roadways	Strengths: The city's street Dept. makes every effort to keep the streets clean, Street sweeping program is active. Litter is now picked up daily
		Weaknesses: None at this time
		SWMP Revisions to address deficiencies: N/A
	Part II.A.4 Flood control	Strengths: Pumps in place for flood control with back up.
		Weaknesses: None at this time
		SWMP Revisions to address deficiencies N/A
	Part II.A.5 Waste TSD Facilities	Strengths: Employees make every effort of keeping the facilities controls standards high.
		Weaknesses: N/A
		SWMP Revisions to address deficiencies: N/A
	Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: 3 Personal Trained
		Weaknesses: Need more Trained
		SWMP Revisions to address deficiencies: Get City's employees certified.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

	Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: City's employee's trained in detection. Web site for public for information and reporting.
		Weaknesses: None at this time
		SWMP Revisions to address deficiencies: N/A
	Part II.A.8 High Risk Industry Runoff	Strengths: Cooperative efforts by city and county personnel.
		Weaknesses: None at this time.
		SWMP Revisions to address deficiencies: None at this time
	Part II.A.9 Construction Site Runoff	Strengths: City's employees report problems to our B/Z and Street Depts. 2 Personal have been trained
		Weaknesses: None at this time
		SWMP Revisions to address deficiencies: N/A

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
		No Plan Changes Proposed
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
		No Plan Changes Proposed

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
<input type="checkbox"/>	<input type="checkbox"/> x	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.7.a	EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]		
<input type="checkbox"/>	<input type="checkbox"/> x	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.1	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.6	YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.2	YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part III.A.2	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
<input type="checkbox"/>	<input type="checkbox"/> x	Part VII.C	YEAR 4: An application to renew the permit.		
<input type="checkbox"/>	<input type="checkbox"/> x	Part VIII.B.3.d	YEAR 4: A TMDL Implementation Plan / Supplemental SWMP.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed new written SOP / Plan	Reviewed & no revision needed to existing SOP / Plan	Reviewed & revised existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the litter control program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the street sweeping program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for illicit discharge training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	SOP for spill prevention and response efforts.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	Plan for spill prevention and response training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.8	SOP for inspections of high risk industrial facilities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.b	Plan for inspections of construction sites.*
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT

Rule / Permit Citation	Report Title	Due Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	TBD
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	TBD

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	BMAP Title	Date BMAP Annual Report Submitted to DEP
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

**END OF REVISED TAILORED MS4 AR FORM
CYCLE 3 PERMIT**

ORDINANCE NO. 1409

AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, ADOPTING THE PROVISIONS OF THE POLK COUNTY FERTILIZER MANAGEMENT ORDINANCE AND PROVIDING AN EFFECTIVE DATE.

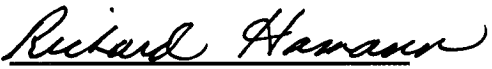
BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF AUBURNDALE, FLORIDA:

SECTION 1. The provisions of the Polk County Fertilizer Management Ordinance (Ordinance No. 13-005, attached hereto and made apart hereof) and subsequent amendments thereto are hereby adopted by the City of Auburndale, Florida and shall apply to the incorporated areas of the City of Auburndale as provided for in Section 1-3 APPLICABILITY.

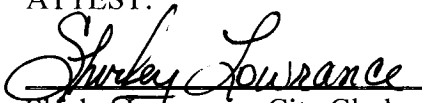
SECTION 2. If a violation of the Polk County Fertilizer Management Ordinance (Ordinance No. 13-005) occurs within the City of Auburndale, the City shall enforce utilizing the Code Enforcement Special Master as provided for in the Code of Ordinances, Article VI, Sec. 2-153(b).

SECTION 3. This Ordinance shall take effect immediately following the second reading of the Ordinance.

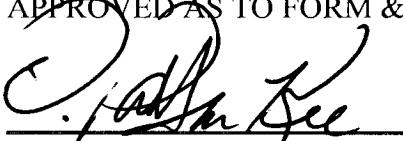
INTRODUCED AND PASSED by the City Commission of the City of Auburndale, Florida, in regular meeting the 15th day of April, 2013.


Richard Hamann, Mayor

ATTEST:


Shirley Lowrance, City Clerk

APPROVED AS TO FORM & CORRECTNESS:


V. Patton Kee, City Attorney

ADOPTED AND PASSED on second and final reading by the City Commission of the City of Auburndale, Florida on the 6th day of May, 2013.


Richard Hamann, Mayor

ATTEST:


Shirley Lowrance, City Clerk

ORDINANCE NO. 13-005

AN ORDINANCE RELATED TO FERTILIZER MANAGEMENT AND REGULATING THE APPLICATION OF FERTILIZER TO URBAN LANDSCAPES IN POLK COUNTY; PROVIDING FOR A SHORT TITLE, TO BE KNOWN AS THE "POLK COUNTY FERTILIZER MANAGEMENT ORDINANCE"; PROVIDING FOR A FINDING OF FACTS; ESTABLISHING APPLICABILITY; PROVIDING DEFINITIONS; ADDRESSING WEATHER RELATED RESTRICTIONS ON FERTILIZER APPLICATION; IDENTIFYING RESTRICTIONS ON THE FERTILIZER CONTENT AND THE RATE OF FERTILIZER APPLICATION; ESTABLISHING FERTILIZER FREE ZONES; PROVIDING LIMITATIONS TO THE MODE OF APPLICATION; ADDRESSING THE MANAGEMENT OF GRASS CLIPPINGS AND VEGETATIVE MATERIAL/DEBRIS; ESTABLISHING TRAINING AND CERTIFICATION REQUIREMENTS FOR COMMERCIAL APPLICATORS OF FERTILIZER; PROVIDING FOR VARIANCES AND EXEMPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY AND INCLUSION INTO THE COUNTY CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF POLK COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA THAT:

ARTICLE I – GENERAL PROVISIONS

SECTION 1-1 SHORT TITLE:

This Ordinance shall be known as the Polk County Fertilizer Management Ordinance.

SECTION 1-2 FINDING OF FACTS:

Stormwater runoff from residential neighborhoods, commercial centers, industrial areas, and other lands transports pollutants through the drainage conveyances to the natural water bodies of Polk County. Phosphorus and nitrogen are the primary nutrients associated with the degradation of groundwater and surface water, and are the primary components of fertilizer used on urban landscapes. Improper fertilization practices contribute excess nitrogen and phosphorus to Polk County's water bodies through the drainage conveyances that regulate the flow of stormwater to prevent flooding. This reduces the drainage conveyances capacity to provide flood protection from the overgrowth of vegetation.

Pursuant to Section 303(d) of the federal Clean Water Act and Chapter 62-303 of the Florida Administrative Code, the Florida Department of Environmental Protection (FDEP) has classified specific water bodies in Polk County as "impaired" as a result of the presence of excess nutrients. In addition, the FDEP has issued a National Pollutant Discharge Elimination System

(NPDES) permit to Polk County requiring the adoption of an ordinance to limit the nutrient contributions from the fertilization of urban landscapes within the watershed of any nutrient impaired water bodies. The Board of County Commissioners of Polk County, Florida, therefore finds it necessary to adopt this ordinance to reduce nutrient leaching and runoff through improved fertilizer management in order to protect the quality of waters receiving stormwater discharges for the health, safety, and general welfare of the citizens of Polk County.

SECTION 1-3 APPLICABILITY:

The regulations herein set forth shall apply to the unincorporated areas of Polk County and the incorporated areas of those municipalities that have not adopted an ordinance regulating the application of fertilizer on the effective date of this Ordinance. This Ordinance shall not be applicable in the incorporated areas of those municipalities which adopt an ordinance regulating the application of fertilizer subsequent to the effective date of this Ordinance as of the effective date of the municipal ordinance.

All references to state or federal law, statute, or code shall include any amendment to or superseding law, statute, or code.

ARTICLE II - DEFINITIONS

SECTION 2-1 DEFINITIONS:

- A. *Administrator* means the County Manager, or an administrative official of Polk County government designated by the County Manager to administer and enforce this Ordinance.
- B. *Application* or *Apply* means the actual physical deposit of fertilizer to turf or landscape plants.
- C. *Applicator* means any person who applies fertilizer on turf and/or landscape plants.
- D. *Board* or *Governing Board* means the Board of County Commissioners of Polk County, Florida.
- E. *Best Management Practices (BMPs)* means turf and landscape practices or combination of practices based on research, field-testing, and expert review, determined to be the most effective and practicable on-location means, including economic and technological considerations, for improving water quality, conserving water supplies and protecting natural resources.
- F. *Code Enforcement Officer, Official, or Inspector* means any designated employee or agent of Polk County whose duty it is to enforce codes and ordinances enacted by Polk County.
- G. *Commercial Applicator*, except as provided in Section 482.1562(9) Florida Statutes., means any person who applies fertilizer for payment or other consideration to property not owned by the person or firm applying the fertilizer or the employer of the applicator.

- H. *Fertilize, Fertilizing, or Fertilization* means the act of applying fertilizer to turf, specialized turf, or landscape plants.
- I. *Fertilizer* means any substance or mixture of substances that contains one or more recognized plant nutrients and promotes plant growth, or controls soil acidity or alkalinity, or provides other soil enrichment, or provides other corrective measures to the soil.
- J. *Guaranteed Analysis* means the percentage of plant nutrients or measures of neutralizing capability claimed to be present in a fertilizer.
- K. *Institutional Applicator* means any person, other than a Private Non-commercial Applicator or Commercial Applicator, that applies fertilizer for the purpose of maintaining turf and/or landscape plants. Institutional Applicators shall include but not be limited to, owners, manager, or employees of public lands, schools, parks, religious institutions, utilities, industrial or business sites, and any residential properties maintained in condominium and/or common ownership.
- L. *Landscape Plant* means any native or exotic tree, shrub, or groundcover (excluding turf).
- M. *Low Maintenance Zone* means an area a minimum of ten (10) feet wide adjacent to water courses which is planted and managed in order to minimize the need for fertilizer, watering, mowing, etc.
- N. *Person* means any natural person, business, corporation, limited liability company, partnership, limited partnership, association, club, organization, and/or any group of people acting as an organized entity.
- O. *Private Non-commercial Applicator* means a person applying fertilizer to their own residence, or that of another, without financial gain.
- P. *Saturated soil* means a soil in which the voids are filled with water. Saturation does not require flow. For the purposes of this ordinance, soils shall be considered saturated if standing water is present or the pressure of a person standing on the soil causes the release of free water.
- Q. *Slow Release, Controlled Release, Timed Release, Slowly Available, or Water Insoluble Nitrogen* means nitrogen in a form which delays its availability for plant uptake and use after application, or which extends its availability to the plant longer than a reference rapid or quick release product.
- R. *Turf, Sod, or Lawn* means grass-covered soil held together by the roots of the grass.
- S. *Urban Landscape* means pervious areas on residential, commercial, industrial, institutional, highway rights-of-way, or other non-agricultural lands that are planted with turf or horticultural plants.

ARTICLE III – FERTILIZER MANAGEMENT

SECTION 3-1 WEATHER RELATED RESTRICTIONS:

No fertilizer containing nitrogen or phosphorus shall be applied to urban landscapes during a period for which the National Weather Service has issued any of the following advisories for any portion of Polk County: a severe thunderstorm warning or watch, flood warning or watch, tropical storm warning or watch, hurricane warning or watch, or heavy rain is likely to exceed two (2) inches in a 24 hour period.

SECTION 3-2 FERTILIZER CONTENT & APPLICATION RATES:

(a) All fertilizer applied to urban landscapes shall be labeled in accordance with Section 576.031, Florida Statutes, as it may be amended or superseded.

(b) Applications to urban landscapes shall be in accordance with the requirements and directions provided by the manufacturers label or as recommended for landscape plants, vegetable gardens, or fruit trees and shrubs by the University of Florida's Institute of Food and Agricultural Sciences (IFAS) unless a soil or tissue deficiency has been verified by an approved test by IFAS or an accredited laboratory.

(c) No fertilizer shall be applied to turf at a rate that exceeds the range per plant species set forth in guidelines established in Rule 5E-1.003(2), Florida Administrative Code, or in the most recent publication of Florida Friendly Best Management Practices for Protection of Water Resources by the Green Industries, as stated below:

Annual Rates:

Bahiagrass: 2-4 pounds of nitrogen per 1,000 square feet per year.

Bermudagrass: 4-6 pounds of nitrogen per 1,000 square feet per year.

Centipedegrass: 2-3 pounds of nitrogen per 1,000 square feet per year.

St. Augustinegrass: 2-5 pounds of nitrogen per 1,000 square feet per year.

Zoysiagrass*: 2-5 pounds of nitrogen per 1,000 square feet per year.

*Newer cultivars of Zoysiagrass, including Empire, will generally perform well with 1-1.5 pounds per 1,000 square feet less nitrogen annually (ie.2-3.5 lbs. per 1,000 sq. ft. per year).

Single Application Rates to turf areas shall not exceed 0.5 lbs. per 1,000 square feet for water soluble fertilizers, or as otherwise recommended in the most recent edition of the "Florida Friendly Best Management Practices for Protection of Water Resources by the Green Industries" as published by the Florida Department of Environmental Protection and the University of Florida – IFAS Extension. Slow release fertilizers shall not be applied at a rate in excess of 1.0 lb. per 1,000 square feet total nitrogen for a single application, unless otherwise indicated in the most recent edition of the "Florida Friendly Best Management Practices for Protection of Water Resources by the Green Industries".

(d) The above listed application rates shall be reduced appropriately on properties where reclaimed wastewater is used for irrigation based on available nutrients in the reclaimed water.

(e) Fertilizer containing nitrogen or phosphorus shall not be applied before seeding or sodding a site, and shall not be applied for the first 30 days after seeding or sodding, except when hydro-seeding for temporary or permanent erosion control in an emergency situation, such as wildfire, or in accordance with the Stormwater Pollution Prevention Plan for that site.

SECTION 3-3 FERTILIZER-FREE ZONES:

(a) No fertilizer shall be applied within ten (10) feet of any lake, pond, stream, water body, water course or canal. Additionally, no fertilizer shall be applied within ten (10) feet of any wetland as defined by the Florida Department of Environmental Protection (Chapter 62-340, Florida Administrative Code, as it may be amended or superseded).

(b) No fertilizer shall be deposited, washed, swept, or blown off intentionally or inadvertently onto any impervious surface, public right-of-way, public property, stormwater drain, ditch or other stormwater conveyance, or directly to a water body. Any fertilizer spilled or deposited on an impervious surface shall be immediately and completely removed to the extent reasonably possible.

(c) A low-maintenance zone is strongly recommended, though not required, for all areas within ten (10) feet of the water's edge of any lake, pond, stream, water body, water course or canal, or any wetland. Low-maintenance zones should be planted and managed in such a way as to minimize the need for watering, mowing, and other active maintenance.

SECTION 3-4 MODE OF APPLICATION:

Broadcast spreaders used for applying fertilizers must be equipped with deflector shields positioned to deflect fertilizer from the Fertilizer Free Zones described in Section 3-3.

SECTION 3-5 GRASS CLIPPINGS AND VEGETATIVE MATERIAL/DEBRIS:

In no case shall grass clippings, vegetative material, and/or vegetative debris be washed, swept, or blown off into stormwater drains, ditches, conveyances, water bodies, wetlands, or sidewalks or roadways. Any material that is accidentally so deposited shall be immediately removed to the extent reasonably possible.

ARTICLE IV – TRAINING AND CERTIFICATION

SECTION 4-1 TRAINING REQUIREMENTS

(a) All Commercial and Institutional Applicators of fertilizer shall abide by and successfully complete the six-hour training program in the “*Florida-Friendly Best Management Practices for Protection of Water Resources by the Green Industries*” offered by the Florida Department of Environmental Protection through the UF/IFAS Florida-Friendly Landscaping™ program, or an approved equivalent per Section 403.9338 Florida Statutes.

(b) Private Non-commercial Applicators are encouraged to follow the recommendations of the University of Florida IFAS *Florida Yards and Neighborhoods* program when applying fertilizers.

SECTION 4-2 CERTIFICATION OF COMMERCIAL APPLICATORS:

(a) Prior to January 1, 2014, all Commercial Applicators shall obtain and maintain certification by successfully completing training and continuing education requirements in the “*Florida Friendly Best Management Practices for Protection of Florida Water Resources by the Green Industries*” offered by the UF/IFAS Florida-Friendly Landscaping™ program. Certification may be obtained through a County Extension Service Office, or an approved equivalent program.

(b) All businesses applying fertilizer to turf and landscape plants on their own property (including but not limited to residential lawns, golf courses, commercial properties, and multi-family and condominium properties) must ensure that at least one employee has a “Florida Friendly Best Management Practices for Protection of Florida Water Resources by the Green Industries” training certificate.

(c) After December 31, 2013, all Commercial Applicators of fertilizer shall have, and carry in their possession at all times when in the possession of fertilizer, a Florida Department of Agriculture and Consumer Services Limited Certification for Urban Landscape Commercial Fertilizer as required per 5E-14.117(18) Florida Administrative Code.

ARTICLE V – VARIANCES AND EXEMPTIONS

SECTION 5-1 VARIANCES (Reserved):

SECTION 5-2 EXEMPTIONS:

(a) Section 3-2 of this article shall not apply to golf courses; provided, however, fertilizer shall not be applied to golf courses in excess of the provisions of the Florida Department of Environmental Protection (“FDEP”) document, *BMPs for the Enhancement of Environmental Quality on Florida Golf Courses, January 2007*.

(b) This Ordinance shall not apply to sports turf areas at parks and athletic fields for which fertilizer is applied in accordance with the applicable provisions of Rule 5E-1.003(2)(d) FAC.

(c) This Ordinance shall not apply to any bona fide farm operation as defined in the Florida Right to Farm Act, Section 823.14, *et seq.*, Florida Statutes.

(d) This Ordinance shall not apply to any lands classified as agricultural lands pursuant to Section 193.461 Florida Statutes, including without limitation, other properties not subject to or covered under the Florida Right to Farm Act that have pastures used for grazing livestock.

(e) This Ordinance shall not apply to any lands used for bona fide scientific research, including, but not limited to, research on the effects of fertilizer use on urban stormwater, water quality, agronomics, or horticulture.

ARTICLE VI – ORDINANCE ADMINISTRATION

SECTION 6-1 ENFORCEMENT:

(a) If a violation of this Ordinance occurs within a municipality, the violation shall be enforced by the municipality in accordance with the ordinance or ordinances governing prosecution of ordinance violations within the municipality in which the violation occurs.

(b) If a violation of this Ordinance occurs in unincorporated Polk County, the enforcement provisions and procedures contained in the Polk County Code Enforcement Special Magistrate Ordinance, as it may be amended or superseded, are incorporated herein by reference and will apply.

(c) Nothing contained herein shall prevent Polk County or a municipality from taking such other lawful action in law and equity as may be necessary to remedy any violation of any part of this Ordinance, including but not limited to:

1. Pursuit of injunction and/or declaratory relief in a court of competent jurisdiction;
2. Utilizing any other action or enforcement method permitted by law; or
3. Prosecution as a misdemeanor with a fine not exceeding Five Hundred Dollars (\$500.00) or by imprisonment for a term not exceeding sixty (60) days or by both fine and imprisonment.

(d) Funds generated by penalties imposed under this section shall be used by Polk County or the municipality for the administration and enforcement of Section 403.9337, Florida Statutes, this ordinance, and to further nonpoint pollution prevention activities.

SECTION 6-2 SEVERABILITY:

If any section, subsection, sentence, clause, phrase or word of this article is for any reason, held or declared to be unconstitutional, inoperative, or void, such holding of invalidity shall not affect the remaining portions of this article; and it shall be construed to have been the intent to adopt this article without such unconstitutional, invalid, or inoperative part therein; and the remainder of this article, after the exclusion of such part or parts, shall be deemed to be held valid as if such part or parts had not been included herein.

SECTION 6-3 INCLUSION IN THE POLK COUNTY CODE OF ORDINANCES:

It is the intention of the Board of County Commissioners hereby provided that the provisions of this ordinance shall be made a part of the Polk County Code of Ordinances; that the sections of this ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation.

SECTION 6-4 EFFECTIVE DATE:

This Ordinance shall become effective upon filing a certified copy with the Department of State.

ADOPTED THIS 19th DAY OF March, 2013.

POLK COUNTY, FLORIDA

Polk County Board of County Commissioners

By: Mary M. Bell
Chairman P.23



ATTEST: Stacy M. Butterfield, Clerk

By: Kim Hancock
Deputy Clerk